

## **CVIP Board Meeting Minutes**

### **October 11, 2017**

- 1) CVIP Polo shirts are available in the CVIP Office in the International Center. There are lime green and a few dark green – come by and try one on if you're interested!
- 2) Treasurer's Report: Main activity in June-July-August-September was a donation from Communication Arts and Sciences of \$100, and funds to the Lending Center for purchasing extra items.
- 3) Annual Report is available in print form at the CVIP Office.
- 4) Dates to know:
  - Learning Abroad Conference November 17  
<http://educationabroad.isp.msu.edu/alumni/learning-abroad-conference/>
  - Essay Contest Reception, December 1<sup>st</sup> 4-6pm, International Center Food Court
- 5) Dottie is working on the membership directory – please make sure that she has your updated name and email.
- 6) The Leadership Committee needs candidates for next year. Please think about volunteering to serve in a role next year.
- 7) Home Visits will be happening this semester on Wednesday, October 25<sup>th</sup> from 1:30-4:00pm. More drivers are needed! Please sign up to be a driver that afternoon. Send a picture of your license and insurance to Joy at [joyks@msu.edu](mailto:joyks@msu.edu).
- 8) Newsletter: Pat Klein needs articles by the end of next week, and is open to any suggestions or input on the newsletter process.
- 9) Dottie will need gift shop volunteers for the Global Festival. Note: the Gift Shop will be open 12-5pm, and exhibits and performances from 1-5pm.
- 10) Marge has Younkers booklets to sell to support the scholarship fund. If we sell enough we get a bonus! Please contact Marge to purchase more booklets to sell to your friends.
- 11) Before the November meeting, sit down and think through what funding needs your program might have.
- 12) Please find attached the Program Outcome worksheet we discussed at the meeting. Feel free to use this as you think through your programs.