

## **CVIP Meeting Notes January 10, 2018**

In attendance: Lisa Homeniuk, Mary Hennessey, Matt Buckley, Anita Turner, Joy Shantz, Mary Barrett, Pat Barrett, Dottie Schmidt, Carol Towl, Patrice Klein, Barb Sawyer-Koch, Bernard Pope, Rick Emerson

### Items/Updates:

-Rick created a draft fundraising letter, and is asking for feedback to be sent to him or Barb Sawyer-Koch. The plan is to have the letter completed by the March board meeting.

-Bernard now has signing authority with bank accounts to act as treasurer.

### -MSU Updates:

-Students are encouraged to make use of International Student Support Program (ISSP), a FREE service that provides access to online or phone counseling sessions in their home language. Read more here: <http://oiss.isp.msu.edu/students/issp.htm>

-New CVIP directory is available

-The board discussed volunteer and participant safety. After looking into options, it seems like it may cost money to do background checks for each volunteer. General Counsel at MSU has been hesitant to require background checks and instead claims MSU liability will cover volunteers. However, the board is interested in laying out all potential vulnerable areas of programs to the General Counsel and seek their advice on how to move forward. Each program will inspect vulnerabilities of their own activities, and send them to Joy to review and present up the chain to General Counsel. **This should be sent to Joy by January 31<sup>st</sup>.**

-The Board reviewed the Program Outcomes of the Scholarship committee.