

CVIP BOARD MINUTES 9 OCTOBER 2019

ATTENDEES - Barb Sawyer-Koch, Connie Wolfe, Raj Wiener, Kate Williams, Stacey Bieler, Joy Shantz, Laura Bowman, Lisa Homeniuk, Iris Horner, Anita Turner, Bernard Pope, Marge Weldon, Dottie Schmidt, Pat Klein, Matt Buckley

Call to Order

-Raj Wiener led the board meeting and began with a call for any required action to be addressed from designated committees. Outside of general reporting none was required.

Approval of Minutes

-September minutes approved
-Moving forward please email any corrections or items omitted from the minutes to Matt Buckley. The corrections will be made and filed to cvipmsu@gmail.com where they will be stored.

Approval of Treasurer's Report

-September report approved

Executive Committee Report

- Raj Wiener disclosed that she is on the board of Saginaw Valley State University (SVSU). The CVIP board determined and motioned that there is no conflict of interest between her role at CVIP and SVSU.
-All program chairs are to email Joy Shantz and copy Barb Sawyer-Koch on any proposed edits to the website.
-Posting photos to the website for all program activities to go through Joy, as well.

OISS REPORT

-New advisors on board
-New systems analyst building software program
-International Essay Contest moved from fall semester to spring semester. Winners of the essay contest will be honored at the Globie Awards, as the two ceremonies will be combined.
-Field trip this weekend to Uncle John's Cider Mill
-6th Annual Vaccine Halloween, International Center October 19 10:00 a.m. – 2:00 p.m. Free or low cost vaccines for adults and kids. Open to all international students, scholars or families with or without insurance.
-Thanksgiving Dinner Program matching faculty with international students.

501-C-3

-MSU General Counsel sent OISS list of documents/information needed from CVIP in order to be absorbed into MSU.

Global Festival (OISS)

- Had leadership dinner with 25 student leaders to discuss Global Festival
- Hoping to secure Two Men and a Truck for Gift Shop move
- Festival posters coming soon

GLOBAL FESTIVAL GIFT SHOP

- Committee has been meeting bi-weekly. Will need help with set-up at the Union, most likely Friday November 8.
- Specifics on logistics coming, i.e., movers
- Looking for volunteers to give their time in two-hour blocks
- Publicity – Instagram and canvassing international restaurants suggested as a way of getting the word out. OISS will have it posted to its Facebook page. Posters will be all over campus, East Lansing, radio and TV spots, local public schools. Emphasis is on the Gift Shop.
- Credit Card sales - David Horner has been the lead in this area. Marge Weldon and Kate Williams volunteered to assist.

Administrative Services Report

- Any directory updates need to be emailed to Bernard Pope
- Committee reports to be submitted by the first Wednesday of the month
Please send them to all board members and to cvipmsu@gmail.com.
- Sometimes we miss visitors who stop by the CVIP office. It was suggested to have some sort of filing system on the front door housing information on CVIP and our groups, a place where the visitor could leave us a message, CVIP contact information. We're trying to be more efficient and effective in serving our international base.

Home Visits

- Fall home visits are Thursday October 24
- Sign-up deadline for students is October 18
- Supply is larger than demand this year. Only 4 students have signed up.

Scholarship Committee

- Spring applications are due the Wednesday before Thanksgiving November 27, 2019.
- Interviews conducted first week of December
- Potential recipients must meet all scholarship criteria in order to be considered, i.e., spouses must both be accepted and enrolled at MSU.

ACORN Update

- All information gathered from our breakout session at the retreat will be distributed to Dr. Tom Dewitt to be used for a branding assignment in an honors marketing class spring semester.
- Spectrum Consulting Group, a student run consulting firm also expressed interest in working with us on pro bono basis.
- The classroom exercise seems the best route to take because it'll be a graded project.
- Details coming.

I Speak

- Searching for someone to take on leadership role, need someone to run this group come spring semester.
- It was noted that we need to recreate our driver list, not only for I Speak, but also for CVIP in general. All contact information needs to be emailed to Raj.

Important Dates

CVIP Newsletter articles due October 7

Executive Committee Wednesday November 6

9:30 a.m. University Lutheran Church

Global Festival

Sunday November 10 Noon – 5:00 p.m. MSU Union

Next Board Meeting Wednesday November 13

9:30 a.m. University Lutheran Church