

CVIP BOARD MINUTES 15 JANUARY 2020

ATTENDEES - Raj Wiener, Stacey Bieler, Lisa Homeniuk, Dottie Schmidt, Pat Klein, Marge Weldon, Joy Shantz, Tyler Mock, Laura Bowman, Kate Williams, Barb Sawyer-Koch, Matt Buckley

Approval of Minutes

-Motion made to approve December board minutes - approved by all attendees.

Approval of Treasurer's Report

-Report ending December 2019 (balance \$20,207.43) approved by all attendees.

OISS REPORT

- Spring programs in the works
- Coffee Hour is underway for spring semester, 4:00-6:00 Fridays International Center.
- Spring international student essay contest beginning. Theme- "Spartans will belong: Finding My Place at MSU"
- OISS Globies and Essay winners will be recognized at same award ceremony to be held at Main Library in the "Green Room" on Friday April 3, 2020.
- New health insurance mandate fall '20 states that all international students must use MSU policy.
- New Student Orientation (NSO) for fall '20 to assist new domestic and international students.

PRESIDENT'S REPORT (Statement)

-Here today seeking full board input on anything we have not addressed on dissolution of 501 (c) 3.

501 (c) 3 DISSOLUTION - Preparatory Action

Below is an update of conversations, meetings and concerns held leading up to today's meeting, as well as discussions from the board meeting ...

-Per Barb's conversation with David Horner, David expressed concern about falling under the MSU umbrella and how the possibility of future change in leadership at International Studies and Programs (ISP) would affect CVIP's status at MSU. Would CVIP still have support from new leadership?

-Will we have easy access to charitable donations?

- Concluded that we will do everything within legal parameters in dissolution and have full confidence in our funds falling under MSU.

Draft of General Agreement with ISP

Please note that Barb e-mailed the draft of this agreement to the board prior to our meeting on January 15. Presently, it is a framework to dissolution of CVIP's 501 (c) 3 status and is a work-in-progress in establishing and detailing ISP's and OISS' continued support of CVIP. This general agreement between CVIP and MSU-ISP will be sent to General Counsel. Stacey Bieler will prepare this document for final submission to General Counsel.

Per Barb's email, this draft is based upon several meetings with the Director of OISS, OISS staff, and ISP personnel with whom we would work after dissolving our non-profit status and integrating as a subprogram under OISS within ISP. Conversation ensued at the meeting on specific language we want in this agreement and edits. I will try to highlight this conversation without re-writing the draft, as everyone has access to it.

#1 History of our organization

#2 What we do (our 8 programs)

#3 The 3 important funds to be overseen (Kumata Scholarship, Park Endowment, Higbee Endowment)

#4 There will no longer be a CVIP Board. ISP will formulate an Advisory Board to continue all oversight of our programs, including president, vice president, and secretary. Please note, a treasurer will no longer be needed.

#5 MSU-CVIP Scholarship Committee

#6 CVIP funds will be in OISS Operations account specifically for CVIP.

#7 OISS will continue to provide a liaison (Joy Shantz) to the MSU-CVIP Board.

These tasks will make up 10% of this employee's job description.

#8 The parties intend to review this agreement "at minimum" every five years to evaluate the progress and quality of cooperation.

Dissolution attorney to cost est. \$1000

Action on 501 (c) 3 Dissolution

1. Motion to appoint and grant authority to CVIP Office Manager and Treasurer Bernard Pope, to work in conjunction with dissolution committee to wind down and dissolve the CVIP Corporation.

First motion - Stacey Bieler

Second motion - Raj Wiener

Marge Weldon opposed.

All remaining attendees vote in favor of the motion.

*Bernard Pope, by proxy authorized Stacey Bieler to vote on his behalf at the CVIP Board meeting on matters of dissolution. He votes in favor of dissolution.

*Pat Klein had to leave the meeting early. She voted for all motions of dissolution. Simple majority passes the motion.

2. Motion to transfer remaining funds to MSU, OISS except for withholding funds required for dissolution, including payment to legal counsel, Jean Kordenbrock for her services in connection with dissolution, payment of outstanding orders and invoices.

First motion – Raj Wiener

Second motion – Kate Williams

Marge Weldon opposed.

All remaining attendees vote in favor of the motion.

*Bernard Pope, by proxy authorized Stacey Bieler to vote on his behalf at the CVIP Board meeting on matters of dissolution. He votes in favor of dissolution.

*Pat Klein had to leave the meeting early. She voted for all motions of dissolution. Simple majority passes the motion.

3. Motion to relinquish/abandon possession of inventory of lending center and global festival gift shop on MSU premises for use by MSU international students.

First Motion – Raj Wiener

Second motion – Stacey Bieler

Marge Weldon opposed.

All remaining attendees vote in favor of the motion.

*Bernard Pope, by proxy authorized Stacey Bieler to vote on his behalf at the CVIP Board meeting on matters of dissolution. He votes in favor of dissolution.

*Pat Klein had to leave the meeting early. She voted for all motions of dissolution. Simple majority passes the motion.

4. Motion to authorize filing of 2019 and 2020 taxes, documenting \$0 balance for 2020 after transfer of funds.

First motion – Raj Wiener

Second motion – Laura Bowman

Marge Weldon opposed.

All remaining attendees vote in favor of the motion.

*Bernard Pope, by proxy authorized Stacey Bieler to vote on his behalf at the CVIP Board meeting on matters of dissolution. He votes in favor of dissolution.

*Pat Klein had to leave the meeting early. She voted for all motions of dissolution. Simple majority passes the motion.

IMPORTANT DATES

* January 26 Chinese New Year Celebration Meridian Mall 1:00 – 5:00

*Executive Committee meeting Wednesday February 5 9:30 United Lutheran Church

*CVIP Board meeting Wednesday February 12 9:30 United Lutheran Church

*Annual Spring Luncheon Wednesday May 13

*Visit ISP-OISS website for future student events