

## **CVIP BOARD MINUTES 11 DECEMBER 2019**

**ATTENDEES** - Connie Wolfe, Raj Wiener, Stacey Bieler, Lisa Homeniuk, Bernard Pope, Dottie Schmidt, Pat Klein, Mary Hennessey, Marge Weldon, Matt Buckley

### **Call to Order**

-Raj Wiener leads off meeting

### **Approval of Minutes**

-Motion made to approve November board minutes - approved by all attendees.  
-Per our October meeting, please email any corrections or items omitted from the minutes to Matt Buckley. The corrections will be made and filed to [cvipmsu@gmail.com](mailto:cvipmsu@gmail.com) where they will be stored.

### **Approval of Treasurer's Report**

-November report (ending balance \$19,971.13) approved by all attendees.

### **Executive Committee Report**

-All program leads please review website for up-to-date information  
-CVIP drivers list to be addressed at January board meeting  
-Board member background checks to be addressed at January board meeting  
-Assess where funds are needed...  
Where do we want/need to spend money to enhance our programs? Conversation ensued regarding fund distribution, i.e. gas cards, campus parking passes for volunteers. Everyone, please generate ideas and e-mail to Raj. It will be important to allocate funds/have a budget in place prior to 501 C 3 dissolution.

### **Administrative Services Report**

- Any directory updates need to be emailed to Bernard Pope (Raj and Bernard generated a list of all CVIP members (est. 900) from our database and distributed to attending board members to review and edit in order to get an accurate count of members as we may have lost people along the way due to death, attrition.  
-Committee reports to be submitted by the first Wednesday of the month  
Please send them to all board members and to [cvipmsu@gmail.com](mailto:cvipmsu@gmail.com).

### **501 C 3 Dissolution**

(Please note this topic is part of administrative services, but because of its importance and time allocation at the board meeting it's being written as a stand-alone issue)

-Discussions began around the idea of forming a CVIP sub-committee to assist in facilitating legal dissolution from CVIP's 501 C 3 status. A strong point was made to hire outside counsel/independent firm specializing in this field to handle paperwork and filings on behalf of CVIP (possibly at a \$1000 cost – to be researched).

-Conversation ensued regarding....

\*Funds

\*Lending Center

\*Gift Shop

\*Do we lose control of these funds?

We need to build into our Memorandum of Understanding with MSU specifically how we intend to spend/use/allocate our funds. When we dissolve the 501 c 3 we relinquish our legal ability to work independently of MSU.

Because we were missing 7 board members today we will reconsider a motion to dissolve our 501 c 3 at the January board meeting. It was a group decision that in order to vote we must have no contingencies in filing such a motion.

### **Dissolution Sub-Committee -**

Pat Klein motioned to form dissolution sub-committee, Mary Hennessey second the motion. Attending board members in full agreement.

Committee to consist of...

**Lisa Homeniuk**

**Stacey Bieler**

**Raj Wiener**

**Bernard Pope**

**Barb Sawyer-Koch**

-Sub-committee to meet immediately after today's board meeting.

### **AD HOC COMMITTEE REPORT**

-Expanding CVIP's social media presence (Facebook, Instagram) to be discussed at January board meeting, hopefully with assistance of Tyler Mock and Manasi Mishra.

-Revisit topic of expanding CVIP networking in January when Barb Sawyer Koch has returned.

Conversation on networking and generating CVIP awareness ensued.

\*Outreach ambassador for CVIP (to meet with outside organizations).

\*CVIP newsletter - Content? How often to be sent? (Possibly a one-page newsletter).

\*Send out specific e-blasts for international events on campus.

\*Moving forward, work in greater conjunction with OISS in promotion of international events.

\*CVIP portal (electronic information kiosk) connecting community to all events.

### **OISS REPORT**

-MSU General Counsel asking if we have dissolved.

### **I Speak**

-Linda Mondol will be new I Speak coordinator.  
517.203.8419

[mondolli@gmail.com](mailto:mondolli@gmail.com)

A veteran teacher, she has taught in Lebanon and Pakistan, currently a homebound teacher for Lansing School District.

### **Scholarship Committee**

-Received six applications (full details in Dottie Schmidt's report).  
-Will award three scholarships for spring semester.

### **GLOBAL FESTIVAL GIFT SHOP**

-Final tally for Gift Shop proceeds is \$5,110  
-Thank you messages have been sent to all volunteers who made this year a success.

### **INTERNATIONAL SPOUSE COINNECTION**

-Field trip to Horrock's  
-Brazilian baking event  
-Thanksgiving dinner at Laura Bowman's church  
See Laura's report for all details.

### **VETP**

-Total classroom attendance for November was 167 people  
-Have 96 conversation partners  
-See Mary Hennesey's report for all details

### **INTERNATIONAL FRIENDSHIP PROGRAM**

-Per Larry Karnes report, IFP Committee met on December 6 to prepare for next semester's activities, deadlines for student applications, date and location for matching meeting and date for next semester's orientation program.

### **IMPORTANT DATES**

\*Executive Committee meeting Wednesday January 8 9:30 United Lutheran Church  
\*CVIP Board meeting Wednesday January 15 9:30 United Lutheran Church  
\*Annual Spring Luncheon Wednesday May 13  
\*Stay tuned for all deadlines, applications, scholarships, articles, and home-visit updates.