

**CVIP BOARD MINUTES**  
**Wednesday, September 16, 2009**

The meeting was called to order by President, David Horner at 9:30am. Thank you to the Global Festival Program for our refreshments.

**Attendance:** Dottie Schmidt, Iris Horner, Mary Barrett, Pat Barrett, Ann McCall, Bonnie Bankson, Cheryl Highstreet, Peggy Arbanas, Nicole Namy, Erika Larson, Carol Bryson, Carol Towl, Chuck Gliozzo, Stacey Bieler, Christine Van Nada, Lillian Kumata, Ashley Wu, Barbara Tollman and David Horner.

**Announcements:** Two visitors were introduced. Barbara Tollman worked at the New International Student Orientation and in doing so became interested in CVIP and has joined the Friendship Family and Every Tuesday Programs. Ashley Wu attended a Speakers Bureau presentation in Holt last spring and will be writing about Speakers Bureau as part of an internship she is doing with CVIP.

**Minutes:** The August minutes were approved.

**Treasurer's Report:** Ann McCall

**Savings Account**

8-01-09 Balance	1372.02
8-31-09 Dividend	<u>.29</u>
8-31-09 Ending Balance	1372.31

Percentage yield: .25% from August 1 to August 31, 2009

**Checking Account**

8-01-09 Balance	859.60
8-05-09 Check to Peggy Arbanas for luncheon expenses:	
	-17.20 842.40
8-11-09 Received from VIPP for luncheon expenses	
	+150.00 992.40
8-17-09 Check to Stacey Bieler for luncheon expenses	
	<u>-80.55</u> 911.85
8-31-09 Ending Balance	911.85

**Administrative Services Report:** William Eubank and Pat Barrett

**Membership**

CVIP active membership stands at about 800 families and individuals, with quite a few added during the last four months.

New memberships: June (2), July (14), August (9), and so far in September (8). Most of these were Friendship Family Program applicants.

NOTE to those Board members who are liaison representatives with CVIP affiliates (Rotary Club, GLUNA, LATTICE, etc.). If you wish the leadership of your affiliate organization to receive the *CVIP Newsletter* and other CVIP mailings, please submit their names to Pat Barrett for inclusion on the CVIP Membership List. Thank you!

Also, thanks to the program chairs who have kept me informed of the drops and adds in their membership.

## **Office**

The CVIP Office in the “garden level” of the International Center, Room 12C, has new desks, new file cabinets and a new computer, all owing to the generosity of the OISS. Please take a look at our “new look” when you next happen to be in the IC.

We also have a brand new Dell SCP (scan, copy, print) printer, donated by Bill Eubank. Thank you, Bill!

Bill will be out of the country from October 11 until October 31 so the CVIP office will be mostly unmanned.

The CVIP Website has attracted a lot of favorable attention and is the source of our new membership applications. The Global Festival pages will be moved from the OISS website to our site in the coming weeks, so that participating students can register directly on our site.

We again want to thank **James White**, who directs ISP’s website development and has overseen the development of our website from the beginning. He and his programming staff continue to support changes and additions to our site.

**Public Relations:** No report

**Report from ISP Dean’s Office:** Charles Gliozzo

## ISP RETREAT

Some of the major issues discussed were the budget and the impact on ISP and other MSU units. Since the State Legislature is still discussing the appropriation bill, it is difficult to determine what the appropriation will be for MSU.

Units over two years will undergo at least a 12% cut in their respective budgets; 6% this year and 6% next year. Earlier it was proposed that it would be 10% with 6% this year and 4% next year. Without any definitive allocation at this time from the State Legislature protective measures were needed.

Units will need to adjust to change. ISP and units have taken steps to reduce staff and/or make changes regarding personnel. Other topics for discussion were consolidation of units and emphasis on research.

#### NEW ASIAN STUDIES CENTER DIRECTOR

On August 5, Siddarth Chandra was appointed the new Asian Studies Director .He received his B.A. from Brandeis, an M.A. from University of Chicago and PhD from Cornell University. An expert in economics and international affairs, he was the Director of Title VI of the East Asian Studies center and Co-Director of the Confucius Institute at the University of Pittsburgh.

#### KENNETH COREY RECEIVES THE FIRST GILL-CHIN LIM GLOBAL AWARD

Ken Corey was the former MSU Dean of the College of Social Science. He is a Professor of Geography and Urban Planning. He received an award of \$10,000 from the Consortium of Development Studies at a ceremony at Hanyang University in Korea. Corey was honored for his outstanding service and scholarly contributions in the field of humanistic globalization.

**OISS Report:** Nicole Namy/Peter Briggs No report.

**Haslett A+ ESL Report:** Jo Pamment No report

**VETP Report:** Dottie Schmidt No report

**VIPP Report:** William Eubank No report.

**Visioning Committee:** Arlene Brophy No report

#### **OLD BUSINESS**

**Logo:** A temporary CVIP logo is found on the polo shirts that have been distributed to CVIP Board members and others.

#### **New International Student Orientation Program Report**

by Cheryl Highstreet (517) 775-3837 highstreets2@yahoo.com

Note: This report also appeared in last month's minutes.

In early August David called and asked if I would be willing to organize a group of community volunteers to assist OISS at New International Student Orientation.

After a meeting with the OISS staff, we divided volunteer responsibilities into four activities: Airport Hospitality; Resource Fair; Welcome Festival; Family Welcome Fair.

At the August Board meeting, I passed around a sign-up sheet, and many CVIP members generously volunteered for the various activities. Members were asked to send the sheet to others they knew that might be interested. I sent a copy of the sign-up sheet to Board members who had not been at the August meeting. There was also an outside group who had volunteered directly to OISS. I contacted the leader of that group and she agreed to ask her members to fill slots. In all, seventeen different individuals agreed to fill one or more of the designated time periods. Due to the dedication of these volunteers, we were able to lend valuable assistance to OISS and to make arriving at MSU friendlier for the hundreds of new students, many of them undergraduates away from their country for the first time. Thanks to all the volunteers for their time and effort.

Since this is the first year CVIP has participated in new student orientation in this capacity, there were, of course, glitches that need to be remedied before next year. As a result, an evaluation meeting was held between interested volunteers and OISS staff to address what we saw as areas for improvement. We all seemed to agree on the following major points:

Begin organizing much earlier in the summer;  
Compile an email and phone list of all participants for organizer contact purposes;  
Hold a pre-orientation training meeting for all volunteers.

The pre-orientation meeting would assure that all volunteers know each other, and, therefore, who is an “official” representative of CVIP to avoid confusion, especially at the airport. It would also explain expectations of volunteers and what to do in case a question should arise during the activity. Each person would, therefore, know his/her specific duties and how to fulfill them.

Overall, our participation this year was a positive experience and will, hopefully, be continued and improved in the future.

## **NEW BUSINESS**

## **PROGRAM REPORTS**

**Global Festival:** Peggy Arbanas and Lillian Kumata

Gift Shop Report

Lillian Kumata, Ann McCall and Pat Mukherjee worked one afternoon at the Lending Center to sort and consolidate items left from last year and to organize the Gift Shop space. There is still a great deal more to be sorted. Anyone who would be willing to help with this task is asked to contact Lillian.

A sign up sheet will be passed out to recruit volunteers for working at the Gift Shop on the Festival date plus the two days prior for pricing, organizing and set up.

### Global Festival General

We will have a meeting on October 1 for the whole Global Festival Committee. All items are now in the Lending Center. Once again, the Union has new catering staff. We are restricting the talent (performances) portion of the program this year to groups that are representing their culture. The performance program was getting too long and instead of individuals we want groups of people who in some way represent the culture of their country. Exhibit space is at a premium and there is talk of expanding to the third floor.

### **Global Festival Sunday, November 15, 2009**

#### **Scholarship:** Lillian Kumata

The letter of solicitation for items for the Gift Shop went out to the entire membership list of CVIP. The change this year is in the collection location which is at the Lending Center. Donors are to call, Peggy Arbanas, Mary Barrett, David Horner or Lillian Kumata to arrange for drop off. Since the Lending Center is not open every day arrangements have to be made with the persons mentioned above to meet them and open the Lending Center. Items left at the CVIP office will be taken to the Lending Center by Nicole.

The Younkers Community Booklets have been picked up and Lillian has 150 booklets to be distributed among board members. All board members are asked to take 5 booklets to sell. The booklets are \$5 each but have a coupon worth \$10 and many discount coupons. It is a good way to raise funds for the scholarships. If we do a good job in selling the booklets we receive a bonus at the end. Last year we received over \$280 for selling about 90 booklets. This is in addition to the \$5 that we get for each booklet sold. I hope that all the board members will help us with the sales again this year.

### **Younkers Community Day Saturday, November 14, 2009**

#### **Every Tuesday:** Christine Van Nada

We had about 20 women at our first meeting of the fall yesterday, September 15. About half were members from last year and half were new. We had one visiting scholar who brought her sister and her mother who were here visiting. One member, Angel Kwan, from Hong Kong has started an International Spouse Connection that welcomes both men and women. The Lending Center has been staying open a bit longer on Tuesdays to accommodate ETers who want to visit the Lending Center after ET

#### **Home Visits:** Lisa Homeniuk

### **Home Visits Tuesday, October 20, 2009**

#### **Friendship Family:** Iris Horner

Our next orientation for new students and families will be held on Sunday, September 20, 2009 from 3:00 pm. Midge Morrow helped me match 33 families with 37 international students.

During the past month, Peggy Arbanas, Lisa Homeniuk, Midge Morrow and Dottie Schmidt helped call old lists of Friendship families to see if any would like to become active again. Because some of these lists were families from 1988 to 1999, many were no longer listed in the phone book, had moved or simply not interested. It does not seem worth the time to go through any more of these old lists.

Actively recruiting new families seems to be the best way to spend our time.

Thanks to the new website, two families signed up because of searching for ways to get connected internationally. Thanks to a letter put out by Peter Briggs from the OISS, we have 10 new MSU staff who have become Friendship Families.

Putting an article in the Grand River Connections gave us two new families and we are also working with the Young, Smart and Global group to get the word out.

Linda Kimball, a friendship family, went to the East Lansing School Board and got approval for our CVIP, Friendship Family and Speakers Bureau brochures to be sent home with children at Marble elementary school. I will try to get these brochures out to all the schools in East Lansing.

**Speakers Bureau:** Carol Bryson and Carol Towl co-chairs, Mitsuko Marx member

Speakers Bureau **needs** a social networking workshop. **We want to be on Facebook too!**

Speakers Bureau students want to be more involved in the ownership (running) of Speakers Bureau. How can that evolve? Perhaps 1 or 2 on the Speakers Bureau Program and more meetings so they know each other and what's going on.

**Lending Center:** Erika Nwankwo Larson

Thank you again to all of you who helped us move the Lending Center from our Cherry Lane location to our beautiful new "digs" in Spartan Village. We are into our new location at 1434 E & F Spartan Village, back room and all. Students are responding to the new site in record numbers. We have had between 13 and 25 visitors every time we opened.

We also have had record numbers of donations. Last spring, Jennifer New, an advisor for the College of Communication Arts and Sciences contacted me to say they were planning to have a drive to benefit our International Student Lending Center. They invited the students in the dormitories to donate instead of discard unwanted items at the end of the semester. Interested students took their unwanted items over to the Communication Arts and Sciences Building. In June, they sorted out the items we needed at the Lending Center and delivered three to four van loads of household items. We were stunned at the number of items from the dorms. We had just not considered them as a source of recyclable items. They also presented us with a \$100 gift card from Meijer. The gift card has been particularly valuable in making the lamps ready for use. We're very happy to

have caught a sale of the much prized finials; they were about twenty five cents apiece. We cleaned out all four Lansing area Meijer stores but barely made a dent in the gift card. We bought the harps that were on sale too, but we'll save the rest of money for the next sale.

Almost every time we opened throughout the summer and now into fall we have had two or three people drop off items. The Unitarian Universalist Church ladies have collected items for us and dropped off several car trunk loads already! Thank you to all of you who are spreading the word. We have never experienced such an outpouring of generosity.

It took a little time, but the Cherry Lane students have begun to come over to Spartan Village now. I think they were a little spoiled. ☺

We have **new needs** here at Spartan Village this fall. The apartments now have **queen size beds**, in addition to double and twin sizes. We were well stocked with sheets and blankets for the smaller beds, but **now we need queen size bedding**. We are hoping you will help to get the word out. We also have had several requests for **duvet covers** for their blankets (down I presume). We even had a down comforter donated to us. Anyone have an unused duvet cover just lying around? Maybe your friends have one?

We continue to need more **floor lamps**. We absolutely cannot keep them in stock. They just might be the most popular item we carry. Some other unusual items the students are interested in are **aprons** and **table cloths**. Maybe all those cooking programs have reached our students!

The **GOOD NEWS**: We also have picked up **four new workers**.

The **BAD NEWS**: Since we need two to three workers every time we open our doors, **we need a lot more workers**.

**Leadership**: Fred Fritz No report.

### **DATES TO REMEMBER**

**Home Visits Tuesday, October 20, 2009**

**CVIP Board Meeting: Wednesday, November 11th, 2009 9am refreshments; 9:30am meeting called to order.**

**Younkers Community Day Saturday, November 14, 2009**

**Global Festival: Sunday, November 15<sup>th</sup>, 2009**