

CVIP BOARD MINUTES
Wednesday, November 11, 2009

The meeting was called to order by Vice President, Stacey Bieler. David Horner, President, was off traveling the world. Refreshments were provided by the Office for International Students and Scholars. The Board thanks them.

Attendance: Lisa Homeniuk, Dottie Schmidt, Peggy Arbanas, Stacey Bieler, Mary Barrett, Pat Barrett, Lillian Kumata, Carol Towl, Christine Van Nada, Nicole Namy, Ann McCall, Marion and James Chapman, Yi-tsen (Ashley) Wu, Anna Kortemeyer, Carol Bryson, Takako Tabata, Peter Briggs, Fred Fritz and Charles Gliozzo.

Announcements: Marion Chapman, our new Church Women United representative, brought along her husband because it is Veteran's Day and he is a World War II veteran. They are going out to lunch after the meeting. The Chapman's have been a long-time Friendship Family.

Also introduced was Takako Tabata. She is an intern in the OISS office this semester.

Secretary's Report: Dottie Schmidt

The October minutes were approved as emailed.

Treasurer's Report, October 2009: Ann McCall

Savings Account (Shares)

10-01 Balance 1372.59

10-31 Dividend .29

10-31 Balance 1372.88

Percentage yield is .25% from October 1 through October 31, 2009

Checking Account

10-01 Balance 911.85

No checks were written

10-31 Balance 911.85

Administrative Services Report: Pat Barrett

Membership CVIP

P active membership stands at about 824 families and individuals. New memberships: August (9), September (9), and October (17). Most of these were FFP applicants. If you have new volunteers on your committee, please submit their names to Pat Barrett for inclusion on the CVIP Membership List. Thank you!

Office

Nothing unusual happened this month in the office. The on-going usual activities consisted of greeting students who drop in to the office to pick up scholarship applications or to get information, forwarding mail and checks for the scholarship program, fielding phone calls, maintaining the CVIP website and the membership list, and checking the CVIP email.

Public Relations

The Fall 2009 *CVIP Newsletter* was in the mail by Tuesday, November 3rd. We were assured by the MSU post office staff that it would be delivered before the Global Festival. Extra copies will be available at the CVIP table at the Global Festival to help with promotion and the recruitment of new volunteers. The newsletter will also be on the CVIP web site.

Leadership: Fred Fritz

Fred handed out the initial draft of a document entitled “Volunteer Opportunities”. It describes various CVIP positions where more help is needed, briefly describes what that help consists of and who to contact if someone is interested in volunteering or needs more information. An accurate, “finished” document will be available for distribution at the Global Festival Welcome Tables and CVIP Table.

Visioning Committee: Arlene Brophy

The Visioning Committee is planning to meet on Monday, December 7 at 8am at University Lutheran Church. There will be a report after that meeting.

Report from ISP Dean’s Office: Charles Gliozzo

This will be Chuck Gliozzo’s final report as the CVIP liaison from the ISP Dean’s Office. Although he retired from the Dean’s Office in 2001 he has remained active doing special projects. Now he plans to **really** retire although he still plans to remain active.

NEW RESIDENT DIRECTOR OF THE JAPAN CENTER

Mr. Peter Morris, from Utah State University was appointed as the new Resident Director of the Japan Center for Michigan Universities in Hikone, Japan. He assumed his duties October 19, 2009. As Resident Director, he will be responsible for daily operations,

managing and administering current and new JCMU academic programs as well as teaching “Japanese Culture and Society”.

PHI BETA DELTA INDUCTION

Phi Beta Delta, the international society, will induct 82 new members on Tuesday, November 17. Bob Blake, Director for Central and Latin American Studies, will be the guest speaker.

OISS Report: Nicole Namy/Peter Briggs

International Education Week is Sunday, November 15 through Saturday, November 21. OISS will host a special speaker, Bruce LaBrack, who will talk on “Interculturalism At Home and Abroad”.

The winners of this year’s Essay Contest will be announced at the Friday Coffee Hour on November 20.

The severe economic times have forced the University to eliminate 30-40 academic programs. Despite this, OISS is doing well and is still receiving the support it needs. Fred asked whether these cuts will have an effect on graduate students and the answer is certainly “yes”.

Haslett A+ ESL Report: Jo Pamment No report.

VETP Report: Dottie Schmidt No report.

VIPP Report: William Eubank No report.

Executive Committee: David Horner

Minutes of the meeting held on November 4, 2009

Future Education Programs

--**November** Speaker will be Christine Zhou from MSU Counseling center

--**December** Correct title for Barbara Roberts Mason is: President, Lansing Regional Sister City Commission.

--**January** Ravi will be asked (David) to discuss the results of the International Student Survey and NAFSA project on community volunteers.

--**February** and beyond – Impact of budget cuts on MSU programs – e.g. student affairs

Web-based social network training

--David will confirm before board meeting next week

Leadership Needs

--A one-page flyer will be developed by Fred for open positions in CVIP and Friendship

Family and Lending Center for review by the board on Nov. 11th and distribution at the Global Festival. One or two sentence descriptions will be sent to Fred by Friday.

Pat - Maintaining Membership data and Web-site

Stacey – Public Relations and Newsletter editor/compiler

David - Ad-hoc branding committee & notice to board for additions.

Lillian - Coordinator for Gift Shop Transitions – Documentation of job descriptions

Stacey will present additional guidelines at Nov Board Meeting

New Business

--Global Festival

Discussed ideas to recruit new volunteers including flyer (above), sign up sheet for those wishing additional info about CVIP, ensuring those at CVIP's desk are familiar with job descriptions and needs, use Fred's church phone number as contact for additional information, Fred will assist in recruiting during the GF....

--**Training Program** will be scheduled in early 2010.

--**Retreat follow-up** – Consensus that we're addressing many topics brought up – full review in January for Spring Semester's activities.

--**Visioning Committee Topics** – Review summary of both retreats to see how we're doing. Review student survey to identify areas of student concern that the VC could address.

--**Calendar = web-site** – **Pat** will send board an email, with link to CVIP's calendar, reminding us to keep him informed of events for the calendar.

OLD BUSINESS

NEW BUSINESS

PROGRAM REPORTS

Global Festival: Peggy Arbanas and Lillian Kumata

In a few short days we will once again be together to celebrate the Global Festival. This week last minute preparations are being made. Our set up in the Union will begin Thursday evening and continue through Friday in the Gift Shop and the lay out for the exhibits will be prepared. On Saturday the student performers will have a rehearsal and the finishing touches will be made in the World Gift Shop.

Be sure to come early and stay for the afternoon this Sunday, November 15th. The student parade will begin at 12:15 and all the exhibits should be ready to go by noon. Remember there will be delicious food in the café on the garden level.

Once again children can pick up a passport at one of the Welcome Tables at the entrances on the first floor and second floor. The Children's Games will be in a different location this year moved from the 1st floor to the area near the ballroom entrance on the 2nd floor.

This will free up more space for student exhibits on the first floor and locate the children's area more centrally.

Lending Center: Erika Nwankwo Larson No report

Scholarship: Lillian Kumata No report

Every Tuesday: Christine Van Nada

This month our numbers have been down somewhat at ET; hit by the flu and perhaps by the usual drop-off as women are finding more ways to connect to their new community. We are averaging about 11 international women each week, with about 8 children and infants and around 8 volunteers. In the last couple of weeks we have been joined by a new volunteer who came especially to help with the children--a very welcome addition!

One idea the co-chairs have been discussing is how we might connect with people in the MSU community who have a skill or art they would like to demonstrate and teach at ET. In the past we have had people come in to teach us such diverse skills as stamping, candy making and line dancing. We'd like to create a resource list of people we can call on, on a yearly or even biennial basis, in order to increase variety and keep our offerings fresh.

Speakers Bureau: Carol Bryson and Carol Towl co-chairs, Mitsuko Marx member

The Speakers Bureau has been busy with presentations this past month. Frederic Vautard from France spoke at the Allen Senior Center in October, and Enyo Quist from Ghana and Menna Abriham and Bethel Ayalew from Ethiopia talked to the Eaton County Day Treatment Program in Charlotte on October 22. On November 10 Pei-tzu Wei from Taiwan presented at the Meridian Senior Center. Holt Sycamore Elementary School invited our speakers to participate in their Accelerated Reading Night, and Xuelian Bai, Xiaohui Li and Ping Wang from China wrote names in Chinese; Indah Pangestuti from Indonesia performed a traditional dance; and Fatma Mafoud and her family from Libya showed traditional games and textbooks.

Upcoming speaking engagements include Asian students to speak at the Eaton County Day Treatment Program in November, African students to talk at Herbison Woods Elementary in DeWitt, a student from Kyrgyz Republic to present at the International Interest Group of the MSU Community Club, and a student from Madagascar to speak at the Meridian Senior Center.

The first meeting of the Speakers Bureau where students will give talks for comment and feedback will be Thursday, November 12, at 6:00 p.m. in the International Center. Dwi Yuliantoro from Indonesia and Kingdom Kwapata from Malawi have volunteered to make speeches.

The newly formed Advisory Committee is planning their first meeting in the month of November. We look forward to input from various sectors of our community.

At most recent count we have 106 international students and scholars who have signed up to be speakers.

Home Visits: Lisa Homeniuk

On Tuesday, October 20, 2009, 9 volunteers, 19 Haslett A+ English Language Students, and two teachers participated in the Home Visits Program. Four community volunteers opened their homes for an hour to an hour and a half, to a group that ranged in size from 4-8 people. In order to provide diversity, the students were pre-assigned groups according to their English language proficiency and native language.

Even though we had a few absences, due mostly to illness, the activity worked out quite well. Several students and volunteers remarked how nice it was to visit with each other.

Friendship Family: Iris Horner

We had another successful Friendship family orientation on October 25, 2009 matching 33 new international students with families. Bonnie Bankson, Midge Morrow, Nicole Namy and David and Iris Horner spent many hours taking care of the database, calling and matching students with families and running the orientation.

During the past 5 years, I have enjoyed meeting and working with many wonderful people and families. However, due to many personal health and family issues, I will no longer be able to coordinate the Friendship Family program.

I will continue to help find families but beginning next June 2010, we will need to find someone else willing to be the coordinator and take the time to recruit and coordinate the matching of families with international students.

DATES TO REMEMBER

- OISS Coffee Hour – Every Friday 4-6pm
 - CVIP Executive Committee Meeting – December 4, 9:30am ULC
 - CVIP Board Meeting – December 9, 2009 9:30am ULC
- Refreshments by Administrative Services