

CVIP BOARD MINUTES
Wednesday, April 14, 2010

The meeting was called to order by President, David Horner. Refreshments were provided by the Office for International Students and Scholars (OISS).

Attendance: David Horner, Dottie Schmidt, Stacey Bieler, Ann McCall, Carol Bryson, Bonnie Bankson, Erika Nwankwo Larson, Mary Barrett, Pat Barrett, Iris Horner, Lisa Homeniuk, Fred Fritz, Arlene Brophy, Peggy Arbanas, Marion and James Chapman, William Eubank, Christine Van Nada, Lillian Kumata, Lois Park and Ginny Brunke Henderson.

Announcements:

David Horner and Peter Briggs visited Jerry Benson in Chicago over the last weekend. Jerry was David's predecessor as OISS Director. He is doing well and has been staying busy writing his memoirs.

Iris introduced Ginny Henderson, her guest visitor. It was also nice to see Lois Park whom we don't see very often these days.

The Executive Committee is looking for nominations for the CVIP Awards given at the Annual Meeting. We usually give three or more awards to people or groups who have gone out of their way to help CVIP in the past year. Often one of these awards has gone to an outstanding Friendship Family, an exceptional Speakers Bureau speaker and/or someone else from outside the Board who has helped CVIP in a special way. Of course, we also like to honor someone from the Board for their years of dedicated service. Please give your nominations to a member of the Executive Committee. Iris suggested that the award be accompanied by a small gift of money.

A sign-up sheet was circulated for people to sign to do various jobs related to the Annual Meeting.

There will be a dinner on Sunday, May 16, 2010 at Gourmet Village Restaurant in Hannah Plaza. The cost is \$25 and proceeds will go to support scholarships for Asians. The cocktail bar will open at 5:30 with dinner at 6pm.

A Japanese confectionery master chef, Shoji Nishizawa, will be giving a workshop and demonstration at Kellogg Center in the Hospitality classroom on Thursday, May 13, 2010 from 3-4:30pm. Free.

Secretary's Report: Dottie Schmidt

The secretary's report was approved as emailed.

Treasurer's Report, March & April 2010: Ann McCall

Savings Account (Shares)

03-01 Balance 1123.96

03-31 Interest .24

03-31 Ending Balance 1124.20

Percentage yield earned .25% from March 1 through March 31, 2010

Checking Account

03-01 Opening Balance 1141.85

03-11 Sympathy Check to family of Yu Na

100.00

03-31 Ending Balance 1041.85

Savings Account (Shares)

04-01 Balance 1124.20

04-30 Interest .23

04-30 Ending Balance 1124.43

Percentage yield earned .25% from April 1 through April 30, 2010

Checking Account

04-01 Opening Balance 1041.85

No checks or deposits in April

04-30 Ending Balance 1041.85

Administrative Services Report:

Membership: Pat Barrett No report

Office: Pat Barrett and William Eubank

Isaac Kalumbu continues to help in the Office as well as two Chinese women, Lucia Ding and Emma Hong.

Public Relations: Stacey Bieler and Pat Barrett

Newsletter articles are **due today**. Pictures are very welcome. We have a public relations/marketing student who is interested in helping with the newsletter and along with Isaac we are pleased with the additional help. The ongoing challenge is to find a new Chief Editor.

Our new web site has been a big success. This year the Global Festival applications will come to the CVIP web site. A challenge will be to figure out how a viewer can make a safe and secure online donation to CVIP or the Scholarship Program. Program chairs must remember to review their web page frequently.

Leadership: Fred Fritz

The Nominations section of the Leadership Committee will send its report electronically.

A success accomplished in the past year was to have each Program and Committee write up job descriptions for what they do. This is a huge help when trying to fill positions. A continuing challenge is to keep networking to try to grow a pool of people who can move into the leadership of given areas. Working with Program chairs to identify possible future chairs who can then be transitioned into that role is another ongoing challenge.

Visioning Committee: Arlene Brophy

Meeting held Monday, March 31 at 8am at University Lutheran Church.

Earlier this year, the Visioning Committee made a suggestion that CVIP form a marketing group that had members on it from CVIP and the Visioning Committee that would report to the CVIP Executive Committee. At this time the group has had two meetings, and those attending the group meetings are: Sarah Bannon, David Horner, Iris Horner, Tamiko Rothhorn and Marc Thomas. The marketing group is looking at creating a catch phrase titled, "Culture, Community, Connections. David was to provide the group with a baseline as to how many people are contacting CVIP to be participants. The group wants to become more intentional about showcasing CVIP at certain events or times of the year.

The Visioning Committee also suggested to Peter Briggs that a pilot program be started with a small number of undergraduate international students to help meet their needs. This suggestion was made because MSU is greatly increasing its number of undergraduate international students making it difficult to know how to best support them. Peter is transitioning this into a new initiative with incoming international

undergraduate students as they enter the University as to how OIIS can best meet their needs.

In addition to the above two suggestions, Peter is working with Marc Thomas to collaborate about how the international community can influence our local community. Marc is working with LCC regarding their international community.

Eric Bailey who is new to the Visioning Committee this year, and is an international graduate student spoke with some international undergraduate students informally to explain what CVIP does. He found out that most of them had not heard about CVIP, and that the students were interested in Friendship Family because they would like to find forums for greater social interactions and support in navigating within the U.S.

At this time, the Committee is deciding if they will have one more meeting this year.

Report from ISP Dean's Office: Peter Briggs No report

OISS Report: Nicole Namy/Peter Briggs No report

Haslett A+ ESL Report: Jo Pamment No report

VETP Report: Dottie Schmidt No report.

VIPP Report: William Eubank No report

Church Women United: Marion Chapman No report

Executive Committee: David Horner

The CVIP Executive Committee met on Wednesday, April 7. Appointments for 2010-2011 to various committees were one of the items for discussion. David will check with Visioning Committee members whose terms are about to expire about the possibility of remaining on the VC for another term. The new CVIP president will appoint all other committee members needed.

Awards, a guest speaker, music, and other details of the Annual Meeting were discussed.

The Friendship Family Program reorganization was discussed. Other discussion topics include a CVIP intern for next semester, future educational programs for the CVIP Board and the future of the Volunteer English Tutoring Program.

OLD BUSINESS

NEW BUSINESS

PROGRAM REPORTS

Global Festival: Peggy Arbanas

In thinking about one success and one challenge for the Global Festival, firstly, I'd like to choose two very successful things and they are the update of the CVIP web page by Pat Barrett and the strong support given by the members of the Global Festival Committee who continue to give their best to make the festival such a success.

Our challenge to continue this year will be to find several volunteers to lead the World Gift Shop events. The CVIP Scholarship Committee with Lillian and Lois will continue to advertise for donations with letter writing and following up thank you letters. Specifically, we need to find two volunteers. A person is needed to coordinate group work sessions for the organizing and pricing of the donated items during late August, September and October. Another volunteer is needed to direct the set up of the World Gift Shop on the three days preceding the festival in November; good artistic skills would be helpful. There are many wonderful volunteers who have helped with the preparation and day of the festival. I was thinking that there will be a few people from this group who may be interested. I will work with Lillian to identify a few people who would be willing to take leadership.

Home Visits: Lisa Homeniuk

On Wednesday, March 31, 2010, **53** students, and **4** teachers from the Haslett A+ English Language School, participated in the Home Visits program. The visits included homes in East Lansing, Okemos, Holt, and Mason. Of the **20** volunteer drivers/hosts, **4** had never participated in the Home Visits program and indicated, with enthusiasm, that they would most definitely do it again.

I coordinated the hosts and drivers, and one of the teachers, Isolde Jamison, divided students into groups before the date of the activity and it worked out well.

Scholarship: Lillian Kumata

The deadline for the scholarship applications for Fall, 2010 is April 26. In Ravi's absence I have asked Brooke Stokdyk to send out emails to international students notifying them of the scholarship and the deadline date. Interviews will be held the first week in May.

I will be contacting recipients for Spring 2010 to invite them to the May luncheon. If we have names of the Fall recipients, they will also be invited.

In terms of Successes and Challenges, the Scholarship Program is running well but we could certainly use more leadership to keep it that way.

Every Tuesday: Christine Van Nada

Every Tuesday finished strong this spring. Attendance at our final potluck was down due to severe weather, but overall the enthusiasm and appreciation shown over the last few weeks indicates that ET is providing a valued service. Several women who have been with us all year said final goodbyes as they are returning to their home countries soon. Many expressed deep appreciation for the friendship and fun they have had with ET.

Pamela Plonsky recently created an Every Tuesday facebook page for us. We hope to use it to improve communication and create a sense of continuity through the summer. We may try a summer ET event, perhaps a picnic, which we could publicize using the page. It can also be a way for women who have left the United States to remain connected to friends they made through ET.

The Success of ET is that it is running so smoothly with good international participation in activity planning. The Challenge is to develop a list of Lansing Area people with certain skills that the international women could contact for lessons or help. Also, to keep up our Facebook and internet connections.

Lending Center: Erika Nwankwo Larson

Many items are being returned—a few are fillers for the dumpster but many are still in great shape and in addition we are getting more donations from people returning borrowed items. We've been trying to instill in our borrowers the idea of donating items they can't take with them so we, in turn, can lend them to someone else. The idea is taking root.

Our shelves are filling up again thanks to donations from the CVIP community and word of mouth. We've started storing extra nice things in the back room in preparation for the fall flood of borrowers.

Successes: Over 180 lamps have gone out this year and we have doubled our number of workers. Challenges: Parking tickets given to our shoppers (although we have figured out how to deal with them) and keeping our shelves stocked. We always seem to need pots and pans, lamp shades, bowls, tea kettles and queen size sheets.

Speakers Bureau: Carol Bryson and Carol Towl co-chairs, Mitsuko Marx and Kathy Bossen members

The past month has been a busy one for the Speakers Bureau. The following speaking engagements have recently occurred or are planned.

1. March 11 - Several students participated in Diversity Day at Lowell High School.
2. March 17 - Isabel Laczkovich from Germany presented to the International Interest Group of the MSU Community Club.

3. Week of March 22 - Five students - Isabel Laczkovich, Felix Yeboah, Fatma Mahfoud, Jakub Olszowiec and Ping Wang - presented during Language Week at Holt High School.
4. March 26 - Karina Garcia Ruano from Guatemala presented at the Around the World Day at North Aurelius Elementary School in Mason.
5. April 5 - Damaris Mayienga from Kenya spoke at the Eaton County Day Treatment Program in Charlotte.
6. April 14 - Indah Pangestuti from Indonesia will speak at the Allen Community Center.
7. April 16 - Eight students will participate in Haslett High School's One World Day. Each will make two presentations.
8. April 21 - Karina Garcia Ruano from Guatemala will talk to the MSU Community Club's International Interest Group.
9. May 5 - The final presentation for the year will be at the Allen Community Center.

The final dinner for the 2009-2010 year will be held at the end of April, the date to be confirmed this week. All speakers who have made presentations this year will be invited and will receive certificates of appreciation for their work.

Friendship Family: Iris Horner

A survey was sent out to all families and students in March. Then on April 12 a second survey was sent out to all families regarding possible changes to the Friendship Family Program. The number of responses received is already higher than expected after only two days. Three families offered to help in some way to keep the FF program going.

Following are the result of 61 responses that have already been received after just two days.

Do you think it would be easier to recruit more families if the FF was a semester only program...? Yes- 57% No- 20% Not sure- 23%

In order to give more intl. students a chance to visit an American home, would you be willing to open your home for a one-time visit by 4 or 5 students for an hour or two?

Yes - 75% No - 5% Maybe- 20% WOW!!! This opens up a home visit for many more students.

More than half of the families responding would be willing to help drive or work with a half day tour of the Greater Lansing area. Several new names for the program were suggested and there were some creative and bold ideas for getting the word out to involve

more people. The CVIP Board did some brainstorming before the survey went out but what came from the families was exciting.

The greatest challenge will be how to proceed with which new ideas and who will implement them.

DATES TO REMEMBER

- Globie Awards - Wednesday, April 14 4-6pm, Spartan Room MSU Stadium
- Executive Committee Meeting – Wednesday, May 5 9:30am ULC
- Annual Reports due – Wednesday, May 12 at Board Meeting
- CVIP Board Meeting – Wednesday, May 12 Brief business meeting, 10am
- CVIP Annual Meeting and Salad Luncheon – Wednesday, May 12
Punch 11:30am Lunch 12 Noon