

# CVIP BOARD MINUTES

Wednesday, June 9, 2010

The meeting was called to order at 9:36 am by President, David Horner. Refreshments served by present and prior officers – many thanks.

**Attendance:** David Horner, Dottie Schmidt, Stacey Bieler, Ann McCall, Carol Bryson, Mary Barrett, Pat Barrett, Iris Horner, Lisa Homeniuk, Fred Fritz, Christine Van Nada, Lillian Kumata, Nicole Namy, Ginny Henderson, Bonnie Bankson, Cheryl Highstreet, Carol Towl, Peggy Arbanas, Anna Kortemeyer, Arlene Brophy, and Charles Gliozzo.

## **Announcements:**

Pat Barrett placed membership lists on tables and requested corrections and additions.

## **Secretary's Report** - *Dottie Schmidt*

The secretary's report was approved as corrected.

Annual Report was distributed. Dottie gives thanks to:

- \*Pat Barrett: editing and writing several reports
- \*Bill Eubank: manipulating computer documents
- \*Lu Fang (Emma): collating and stapling the report
- \*Tracy Rich (VIPP secretary): teaching me new word processing tricks
- \*Sam Peters, Tracy's helper student: color photo copying

## **Treasurer's Report, May 2010** - *Ann McCall*

### **Savings Account (Shares)**

05-01	Balance	1,124.43
05-31	Interest	<u>.24</u>
05-31	Ending Balance	\$1,124.67

Percentage yield earned .25% from May 2 through May 31, 2010

### **Checking Account**

05-01	Opening Balance	1,141.85
05-12	Check to Todd and Cindy Walter, Friendship Family Appreciation	25.00
05-18	Donation form Iris Horner for Friendship Family Activities	<u>500.00</u>
05-31	Ending Balance	\$1,516.85

Submitted by Ann McCall, Treasurer

## **Friendship Family** – *Iris Horner*

At least 10 people at both focus meetings- at Monday June 7th's meeting it was decided to change name to IFP International Friendship Program to better reflect diversity of persons who might participate. Ginny Brunke Henderson will step in as coordinator with

Iris serving for the time being as a coach. Iris expressed appreciation for all who attended meetings – especially board members.

**Motion:** Ann McCall motioned to change the program name “**Friendship Family**” to “**International Friendship Program.**” Second: Dottie Schmidt. Passed unanimously.

Further discussion ensued regarding how to refer to persons serving in the program recognizing that “families” can be limiting. The committee was charged to report back with a recommendation in the fall.

### **Iraqi Guests** – *David Horner*

David announced that four Iraqi scholars will arrive at MSU Saturday, July 24; OISS seeks persons to host these guests during their time in our community. The hosts would meet these guests at a picnic to be held on the 25<sup>th</sup>. The theme of this outing is FFF – “Food, Fun, Faith.” It is hoped that persons within the CVIP Board and membership circle might step up and off to serve as hosts.

### **Code of Ethics** – FIUTS (U. Washington) – *David Horner*

Edits were made upon discussion. A draft will be sent out online for comment and then a vote will be taken.

### **Support for spouses** – *Cheryl Highstreet & David Horner*

International Spouse Connection (ISC) Christine Zhou from the Counseling Center and OISS is planning to begin this program in the fall and would appreciate our support. Cheryl will serve as liaison between CVIP and ISC.

NAFSA session on spousal support – [www.spouseprograms.org](http://www.spouseprograms.org) . David is impressed with the wealth of resources that this site offers.

### **New and upcoming programs** – *Nicole Namy*

#### **New Student Orientation Program**

Orientation for International student orientation student orientation is scheduled for August 12<sup>th</sup>. The online signup form <http://oiss.isp.msu.edu/volunteer/> has all needed information. Orientation is scheduled for August 18 – 27, 2010.

**Ice Cream Social** – Today 3-5 PM at OISS.

**World Cup Soccer** – June 11 through July 11 Crossroads Food Court

**East Lansing Welcome** – modeled after “A Taste of Chicago” proposed for September 12<sup>th</sup> at Hanna Community Center utilizing 25 neighbor groups.

#### **Fall Dates**

September 8<sup>th</sup> – preparation for retreat on 9/17/10

October 13<sup>th</sup>

November 10<sup>th</sup>

December 8<sup>th</sup>

## **Miscellaneous**

Parking Permits for 2010-2011 – five or six available for stadium lot.  
Need to update brochures – traveling poster board – etc.

**Meeting adjourned at 11:12 am.**

## **Reports**

### **COMMITTEE REPORTS**

**Administrative Services Report:** *No Report*

**Membership:** *No Report*

**Office:** *No report*

**Public Relations:** *No Report*

**Leadership:** *No report*

**Visioning:** *Nicole Namy*

5/19/2010 at University Lutheran Church

Present: Peter Briggs, Arlene Brophy, Eric Bailey, Fred Fritz, David Horner, Nicole Namy, Tamiko Rothhorn, Mary Anne Walker

Old Business updates:

Cherry Lane Apts: Update from Fred Fritz on developments. Board met in April announcing demolition to begin next summer. Red Cedar School also tied into demolition- high international community. Preference will be given to those families who wish to move into Spartan Village. Rebuilding could be linked to the FRIB and establishing support for the industry. The Office of Government Relations will be monitoring the situation. Majority of population in Red Cedar is the international community and the school provides a community for international families. If school is closed, international families will be dispersed into school district. MSU seen as an ally in decision making.

Friendship Family update: David Horner reported that the current coordinator, Iris Horner, will be stepping down. Iris sent out a survey to FF participants requesting ways to change and keep interest in the program. Received great feedback and set up 2 focus groups that Peter Briggs facilitated. Out of those focus groups came a lot of new energy. They intend to focus on recruitment and marketing. Tamiko Rothhorn mentioned that when the Marketing group met, Sarah Bannon had suggested that it was important to understand whom marketing is geared toward. This should align with strategic planning. Overall, exciting to see so much support for FF initiative and seeing it continue.

New Business updates:

Marketing: Tamiko Rothhorn gave an update from the Marketing group. The group, to help in identifying what the outcomes and direction of their marketing, thought the Ron Whitmore document would be a good to review. Part of the Marketing was to finish the

logo. Nicole Namy shared the problem of MSU requiring all departments to not use individual logos on letterhead, business cards, etc. Clarification needed if CVIP is considered to be affiliated with the University and also has to abide by new logo requirements. Peter Briggs has asked General Counsel to help in advising on the matter and they have not been able to respond. David Horner mentioned that CVIP has the intent of moving forward to become a 501c3. As an independent entity, the logo and tag line, Connecting Cultures and Communities, would still need to be part of the greater marketing plan. Peter Briggs said he would continue to ask General Counsel on guidance and Mary Anne Walker would look into reviewing a similar non-profit organization out of the department of Ag.

Next Steps:

Formally introduce the tag line “Connecting Cultures and Communities” to the board so other committees can use within their programs.

Look at Leadership development- how to CVIP prepare those to take leadership positions within CVIP. Marc Thomas developing community-wide needs assessment. Although independent of CVIP, outcomes could influence CVIP.

Sarah Bannon will be leading the fall CVIP retreat on September 17<sup>th</sup>. Looking at completing a strategic plan, possibly completing SWOT analysis.

Recommendations to Board:

Develop Logo

Finalize plans for 501c3

Establishing an Advisory Board

Asking Board to do some homework so they can come to the retreat knowing what they have accomplished, challenges encountered, etc.

Look at Leadership succession planning

**Report from ISP Dean’s Office:** *No report*

**OISS Report:** *No report*

**Haslett A+ ESL Report:** *No Report*

**VETP Report:** *No report.*

**VIPP Report:** *No report*

**Church Women United:** *No report*

**Executive Committee:** Fred Fritz - Minutes of a meeting held June 7, 2010 at University Lutheran Church

**Present:** David Horner, Fred Fritz, Stacey Bieler, Cheryl Highstreet, Pat Barrett, Lillian Kumata, Mary Barret, Christine Van Nada, Dottie Schmidt, and Ann McCall.

1. **Retreat update** – September 17, 2010. Hannah Center negotiations still going on. Henry Center still in the running – looking at Traverse City Pie Company for food. Sarah Brannon is confirmed as speaker.
2. **Iraqi visit** – Five Friendship families needed to welcome individuals at picnic July 25th. Food needed for picnic. Officers will seek families. Will Frank’s calendar be available to the families? Will they go to Dearborn?
3. **Fall semester** – August 20<sup>th</sup>. Meet and greet at airport. No buses this year. Sign-up sheet on OISS page.
4. **Spouse support groups**
  - Living in the US** – Christine Zhou (Counseling Center) is proposing to start something in the fall.
  - ISC** – International Spouses Connections
  - NAFSA** – [www.spouseprogram.org](http://www.spouseprogram.org) has several program suggestions of merit.

CVIP – How do we want to meet, greet, and serve our spouses? David likes the “Welcome Wagon” approach; it does not rely on the spouse. Orientation could include spouses.

5. **Code of Ethics** – University of Washington’s **Foundation for International Understanding through Students (FIUTS)**. This will be offered for discussion as a draft at this Wednesday’s meeting 6-10-10.
6. **Friendship Family focus groups** – Today at 12:15 pm. Issues include name change, organization, and program structure. What is determined will be brought to Wednesday’s board meeting 6-10-10.

## **PROGRAM REPORTS**

**Global Festival:** *No report*

**Home Visits:** *No report*

**Scholarship:** *Lillian Kumata*

The Committee awarded three scholarships for Fall 2010. They are:

Yuping Yang, China      MA Higher Education

Hope Akaeze, Nigeria      MA Statistics

Aliya Tariq, Pakistan      non-degree Sociology

**Every Tuesday:** *No report*

**Lending Center:** *No report*

**Speakers Bureau:** *No Report*

**Friendship Family:** *No Report*