

**COMMUNITY VOLUNTEERS FOR INTERNATIONAL PROGRAMS
(CVIP)
October 13, 2010
Minutes**

Vice-President Christine Van Nada convened the meeting at 9:32 am.

Present: Iris Horner, Cheryl Highstreet, Peggy Arbanas, William Eubank, Carol Towl, Stacy Bieler, Fred Fritz, Midge Morrow, Christine Van Nada, Nicole Namy, Dasha Shamrova, Pam Sievers, Lisa Homeniuk, Mary Barrett, Pat Barrett, Susan Russick, Erica Larsen, & Marion Chapman.

Introductions/Announcements – Thanks to Global Festival for providing refreshments

Minutes from September 2010 approved.

TREASURER’S REPORT

Mostly September 2010 (except where noted)

Accounts at MSU Federal Credit Union

Savings Account

| | |
|-------------------------|------------|
| 8-31-10 Balance Forward | 1275.39 |
| 9-30-10 Dividend | <u>.25</u> |
| 9-30-10 Ending Balance | 1275.64 |

Percentage yield: .25% from June 1 to August 31, 2010

Checking Account

| | |
|-------------------------|---------|
| 8-31-10 Balance Forward | 1536.85 |
| 9-30-10 Ending Balance | 1536.85 |

Expenses paid by OISS on CVIP’s behalf

Office

Telephone

| | |
|-----------|-------|
| 5-26—6-25 | 19.71 |
| 6-26—7-25 | 11.50 |
| 7-26—8-25 | 17.04 |

Computer access/web fees
\$1.00/month = 3.00

International Friendship Program

Computer access/web fees
\$1.00/month = 3.00

Food for volunteer lunch meeting
9-26 54.49

Global Festival

Computer access/web fees
\$1.00/month = 3.00

CVIP Retreat

Hannah Center 166.75
General office supplies 6.45
Food/NA bev. 213.41

Scholarship ??

Postage and shipping
September 110.33

Total \$608.68

Dottie Schmidt

ACTION ITEM:

Event dates: Send to Pat Barrett to post on the CVIP web site.
Newsletter articles due today.
Educational Programs for CVIP Board – Though program ideas were suggested no volunteer to coordinate education programs surfaced.
Approved new appointees to Visioning Committee: Lisa Barron, Barbara Sawyer-Koch, and Christine Zhou.
Fund raising for scholarships – Iris Horner reviewed Younker coupon books sales.

PROGRAM REPORTS

Every Tuesday: Every Tuesday has enjoyed a successful but small beginning this semester. We have averaged about ten international women and six American volunteers each week. Almost all of the internationals are returnees from last year, with only one or two new faces. We are mystified as to the reason for the low participation from new arrivals. All the returnees are expressive in their appreciation of ET, often saying it is their favorite way to practice English, or that they appreciate the friendship aspect, or that it is the high point of their week. They also say that their new friends seem hesitant to come, perhaps because they are self-conscious about their lack of English skills. Next week we will have a representative visit the A+ Language School classes to make a personal invitation to the women there.

On the plus side, we have a new regular volunteer, Meghan Sullivan, and last year’s newbies are taking big steps up in responsibilities and involvement.

Christine Van Nada, ET co-chair

Home Visits: The next Home Visits activity is scheduled for Tuesday, November 9, 2010, from 9:00 a.m. to 11:00 a.m.

The English Language School has an enrollment of 94 (plus or minus) students. So far, I’ve gotten several volunteers, including CVIP board members, signed up to drive and/or host. I have about half of the drivers needed to accommodate the 94 students, and about ¾ of the hosts needed. I’m still waiting for some replies to my call for volunteers. I hope to recruit at least five new volunteers for Home Visits this year.

Not all students participate in this activity, so as the event gets closer, I’ll have a better idea of hosts/drivers needed, and will be able to adjust.

Lisa Homeniuk

Global Festival: Busy, busy, busy. We have another committee meeting this Friday. Now that the flyers and posters are ready our Public Relations group is going into high

gear. Today I dropped off posters and flyers before the big girl scout conference next week at the Regional Girl Scout Office recently relocated in Lansing's Old Town. Dilek and Ruth are also busy contacting many teachers and groups. Carlos and his volunteer students will be putting up posters in academic buildings later this month. Flyers and posters will be available for CVIP Board members at our meeting on October 13 for distribution.

Also I found another 16 perfect packing boxes (copy/computer paper boxes) at the DeWitt High School for the World Gift Shop, so as of today there are plenty of boxes to sort all the new donations that come in during the next few weeks. Mona Brandou (332-6972) is in charge of organizing work-pricing groups. There has been interest from new volunteers to be involved during the festival in the World Gift Shop.

The information about drop off locations is in the CVIP Scholarship Fund letter sent out to hundreds of people several weeks ago. But there has been interest in adding this information to our web site for people who did not see the letter. This is a good idea if everyone agrees to having their names and address on the CVIP web site.

Nicole and her interns are working with both the student exhibit and performance groups. Tami is contacting the Spartan Catering Service so that we can decide on this year's menu. More details will be determined at our meeting this Friday. Once again we are making progress and expect to have a wonderful Global Festival with the help of many people.

Peggy Arbanas

International Friendship Program: Thanks to Nicole Namy, Bonnie Bankson, Midge Morrow, Wendy Sylvester-Rowan, Cindy Walter and David Horner, the orientation for new students and families took place as scheduled on September 26 for 40 new international students and their American friends. Iris Horner spent many hours continuing to recruit families and assisting in matching them with an appropriate student but due to health problems she definitely needs to withdraw from a leadership position in this program.

A meeting will be scheduled in the near future to discuss how this program will continue.

Iris Horner

Lending Center: Here's the latest from the Lending Center:

1. We are officially able to collect information from **donors** so they **can receive tax credit** for their donations. We have the forms and the routing directions.
2. We are **training two new volunteers: Susan Russick and Pam Sievers**. We greatly need them since we now need three or four workers every time we open and we've been staying longer hours than posted.
3. The **Lending Center Worker Job Description is finished** so I was able to give them each that plus a copy of our new Code of Ethics and a copy of the Detailed Procedures for the Lending Center. I hope this will make their training go smoother and faster.
4. **The university moved all 100 + lamps** over from the old Cherry Lane Lending Center - **for us!** 😊 **What a load off our shoulders that is!**

Erika Larson

Scholarship Program: Hurry, Hurry, Hurry! Contact Iris Horner (349-1865) for Yonkers Community Day money saving booklets! The November 13th event booklets costs a \$5 donation to CVIP and is a significant fundraiser for our Scholarships, The booklet includes coupons for \$10 off an item of \$10 or more, 7 percentage-off coupons, and bonus buy coupons. It is a win – win opportunity for you and for CVIP. Your holiday purchases can be completed at Yonkers Community Day on November 13th and the World Gift Shop on November 21st!

The Scholarship Committee granted three scholarships for Fall Semester 2010 from cash donations, Yonker's Community Day receipts, and sale of items donated to the Global Festival's World Gift Shop. The recipients were Yuping Yang (from the Peoples Republic of China) M.A. in Higher Education, Hope Akaeze (from Nigeria) M.A. in Statistics, and Aliya Tariq (from Pakistan) majoring in Psychology.

Applications for Spring Semester 2011 scholarships are available in the Office for International Students and Scholars, Room 101, International Center and online at our web site. The scholarships are for three credit hours. Spouses who meet ALL of the requirements listed on the form are encouraged to apply.

The committee has been active during the past months. We have begun to receive items to sell at the World Gift Shop in response to solicitation letters.

As the cost of our three-credit scholarship nears \$3,000, the committee appreciates cash donations for this worthwhile cause. Donations are, of course, tax deductible. Please make checks payable to Michigan State University (with a notation that the funds are for CVIP Scholarships) and send them to the CVIP Office in the International Center, Room 12C, Michigan State University, East Lansing MI 48824.

Find out more about the Scholarship Program from Lillian Kumata (351.6046 or Kumata@msu.edu) or Lois Sollenberger (349.1862 or hsolly@msu.edu). **Lois Sollenberger**

Speakers Bureau: Speakers Bureau is happy to welcome Kathy Bossen as a new co-chair for 2010-2011, and Dasha Shamrova, intern in Nicole Namy's office, as a helper with the SB Committee's activities, communications and record-keeping.

Speakers Bureau's first activity for the year was an orientation and pizza supper held on Oct. 4 in the International Center. New international volunteers, experienced speakers from previous years, and a number of Study Abroad students attended, learning about the Speakers Bureau's mission and how it is carried out, and sharing ideas and experiences. Nicole and Dasha prepared a useful hand-out these students can use for reference as they prepare for speaking assignments. We are grateful to Nicole and Dasha for planning, setting up and hosting this orientation and meal.

This is the first year that Study Abroad students have been invited to participate in Speakers Bureau activities. Many of these students are eager to share their experiences when they return from their international study. A number of them accepted Nicole's invitation and seemed pleased to connect with the international students at the orientation. The plan for using a Study Abroad student is to pair him or her with an

international student from the same country to give a presentation for the school, service club, senior citizen or other group requesting a speaker.

Recruiting international volunteer speakers began during MSU's welcome and orientation activities, with Carol Towl and Mitsuko Marx attending several events, staffing a CVIP information table and meeting students. At present, we are pleased to have a list of 105 volunteer international students from 45 different countries. We continue recruiting speaker volunteers at the Friday International Coffee Hours. We are especially looking for students or scholars from Western Europe, Latin America and other under-represented areas.

We have already had requests for presentations from Allen Senior Center, Meridian Senior Center and the International Interest Group of the MSU Community Club. We are now focusing on getting out the word to public school teachers, service club program planners and others who may want an international speaker. Nicole and Dasha have lists of e-mail and US mail addresses to help reach the intended audiences.

We hope to schedule a meeting of our Advisory Committee during Fall Semester.

Carol Towl and Kathy Bossen

COMMITTEE REPORTS

Administrative Services: *No Report*

Pat Barrett

Executive Committee: *No report*

David Horner

Leadership: *No report*

Membership: 830 members at the present time.

Pat Barrett

Office: Olivet College Librarian requested Global Festival posters. Handling personal requests by individuals as they come in.

William Eubanks

Public Relations: Send reports!

Stacey Bieler

Visioning: *No Report*

ADJUNCT REPORTS

Church Women United: Church Women United was host to the state CWU in April this past spring and our new chairperson for Michigan area #3 is Marion Chapman for a year and then will assume leadership duties for the greater Lansing Area. Area #3 includes Ypsilanti and Ann Arbor and we just completed our area Annual Meeting in Ypsilanti on Sept. 24th. We are preparing for World Community Day Nov. 5th to be held at Edgewood United church of Christ on Hagadorn, East Lansing. The Celebrating Theme is "Piercing Earth Together." Election of officers for 2011 will occur at that time also. Our representative to CVIP will remain the same, Marion Chapman. As a result of our connections with CVIP our members are looking at attending and/or contributing to the Global Festival.

Marion Chapman

A+ English Language School/Okemos Adult Education, English As A Second Language, ABE and GED: The ESL classes are 95% full, and we are keeping a waiting

list. So far attendance has been excellent. We are beginning the afternoon GED program this week.

We are looking forward to the Home Visits in November.

We continue to work with the new structure for the Transformation of Adult Education in Michigan and will keep you posted on the upcoming progress. *Jo Pammeter*

ISP Dean's Office: *No report*

International Spouse Connection: Group is meeting on a regular basis and growing. *Cheryl Highstreet*

OISS Report: OISS will be hiring two new staff persons. ISP is moving more toward research and the new OIRC is the culmination of two years worth of planning. Fall enrollment Data distributed – 2,992 undergraduates, 2,359 graduates, and 5,351 total students. Residence life will be taking over field trips – a trip to Cedar point is planned. International Student Association is taking over coffee hour. CVIP is invited to Kiwanis President's Reception at MSU Ballroom Tuesday on 10/19 at 4:30 pm. 10/20 12-4 pm International Study Abroad Fair in Centennial Union. *Nicole Namy*

VETP Report: *No report.* *Dottie Schmidt*

VIPP Report: *Dean's Office has advertised for a new director; two candidates have been interviewed. A new director will be determined soon.* *William Eubanks*

CVIP BOARD BUSINESS:

Discussed International Friendship Program - real concerns about workload for a volunteer position.

REMINDER - Send to Pat Barrett to post on the CVIP web site.

UPCOMING EVENTS

October 14 – 1:00 pm – Initial review of Retreat – CVIP office – ISP
October 22 – Noon – Review of Retreat – Strategic Plan (Conference Room ULC).
November 3 – Executive Committee - 9:30 am University Lutheran Church
November 9 – Home Visits
November 10 – Board Meeting – International Friendship Program (IFP) -ULC
November 21 – Global Festival
December 1 – Executive Committee - ULC
December 8 – Board Meeting – Refreshments provided by Home Visits, others

Meeting adjourned at 11:09 am.

Respectfully submitted,

Fred Fritz
Secretary
10-13-10