

**COMMUNITY VOLUNTEERS FOR INTERNATIONAL PROGRAMS  
(CVIP)**

Board Minutes  
November 9, 2011  
1sr Draft

Pam Sievers convened the meeting for President David Horner at 9:29 am.

**Board Members Present:** Peg Arbanas, Bonnie Bankson, Stacy Bieler, Mary Barrett, Pat Barrett, Marion Chapman, Fred Fritz, Cheryl Highstreet, Lisa Homeniuk, Iris Horner, Lillian Kumata, Erika Nwankwo Larson, Ann McCall, Midge Morrow, Jo Pamment, Dottie Schmidt, Barbara Sawyer-Koch, Pam Sievers, Carol Towl, and Christine Van Nada.

**Staff Present:** Nicole Namy and Jessica Mesaros.

**AGENDA:** Approved.

**INTROUCTIONS:** No visitors.

**ANNOUNCEMENTS:**

- Thank you to the Leadership Team for providing the refreshments.

**APPROVAL OF OCTOBER MINUTES:** The second draft of the October minutes was approved as emailed.

**TREASURER'S REPORT: October 2011**

On October 19, 2011 a CVIP Finance Committee Meeting was held. Those in attendance were David Horner, Pam Sievers, Ann McCall, Lillian Kumata, Lois Sollenberger, Dottie Schmidt, Mike Stokes, Nancy Rademacher, Steffanie White-Votta and Erika Larson.

**Accounts at MSU Federal Credit Union**

Savings Account

10-01-11 Balance Forward	2578.96
10-5-11 Deposit	600.00
10-12-11 Deposit	200.00
10-31-11 Dividend	<u>.69</u>
10-31-11 Ending Balance	3379.65

Percentage yield: .25% from October 1, 2011 through October 31, 2011

International Friendship Program Account

10-1-11 Balance Forward	450.00
10-31-11 Ending Balance	450.00

Checking Account

10-01-11 Balance Forward	492.85
10-31-11 Ending Balance	492.85

**CVIP Donors since August 2011 - Cash total     \$2650.00**

**Expenses paid by OISS on CVIP's behalf – October 2011 - No report.**

*Submitted by e-mail 11-08-11*

*Dottie Schmidt*

**Report approved.**

**NEW BUSINESS:**

- The Board thanked Barbara Sawyer-Koch with applause for her hard work on the East Lansing Welcomes the World event.
- Stacy Bieler reported on the evaluation process for the East Lansing Welcomes the World – Barbara Sawyer-Koch opined that we should seek more student involvement in the future events. Other comments mentioned setting an earlier date, finding a locale more familiar to the students requiring fewer bus stops, and having a shorter program with fewer speakers. “What is the attraction for students” was asked. Nicole Namy mentioned that having this event somewhere in the City does get students off campus. The group expressed support for future participation, but not in a leadership role.
- Cheryl Highstreet stated that finding a Chair for the Home Visits and a trainee to become the Chair of the Speakers Bureau are the two major needs at this point.
- Cheryl Highstreet reported that 19 drivers will transport 70 students to East Lansing homes tomorrow 11/11/11. Thanks to Iris, Mary and Pat Barrett, the A+ Language school, the many organizations who provided names of previous hosts, and Lisa Homeniuk who provided the template for the letters.
- Lisa Homeniuk and Nicole Namy reported the Global Fest is on track and complimented on how well this committee runs. When Pam Sievers asked what contributes to the program's success, Lisa Homeniuk offered that new people are constantly recruited and involved. Lillian Kumata was thanked for her leadership in this event. Lillian asked that Board members bring recycled plastic bags while set up is occurring, calling a set-up person, or when you do arrive. Iris Horner's shift is covered and will take information brochures. Mary Barrett is set for her welcome table. The group determined to place banners at the welcome tables. Barbara Sawyer Koch will pick the banners up on Friday and Pam Sievers will return them on Sunday.
- Iris Horner reported that the Yonkers book sales for Scholarship Fund is on track.
- The Executive Committee asked for all to report their Volunteer Hours to Dottie. Stacy Bieler encouraged people to keep it simple and send totals to Dottie Schmidt. The sheet will be resent out.

**PROGRAM REPORTS**

**Every Tuesday:** The week after Thanksgiving ET will work on Christmas decorations. If you have anything “Christmasy” please contact Christine or drop it off at the Lending Center.

*Christine Van Nada, ET co-chair*

**Home Visits:** *Please refer to New Business above.*

**Global Festival:** The Union liaison has been busy and not present at recent meetings, so a few things are still hanging at this point. We have the most student performances than ever. The gift shop folks are doing a great job. *Peggy Arbanas*

**International Friendship Program:** The IFP Committee met to review the October 2 orientation process and plan for the future. We have divided the volunteer coordinator position into three - one person to coordinate returning friends, one person to coordinate new friends and one person to coordinate PR and recruiting efforts. The next orientation is scheduled for February 26. We also agreed that we will have 2 sessions in the fall, 2012. Submitted electronically 11-15-11. *Pam Sievers*

**Lending Center:** Erika shared a humorous story about a student spilling a buckwheat pillow in the Lending Center! There are no plans to extend hours. *Erika Nwankwo Larson*

**Scholarship Program:** Letters soliciting donations for the CVIP scholarship fund have been sent to area service clubs recently. OISS sent an e-mail to all international students informing them of the scholarship application procedure, and we are now receiving scholarship applications for Spring term 2012. The application deadline is Monday, November 28, and interviews will occur shortly thereafter. The number of scholarships offered will be determined by donations received and income from the Gift Shop at the November 13, Global Festival. *Submitted by e-mail 11-08-11* *Carol Bryson*

**International Speakers Program/ I Speak:**

We're pleased to have volunteers from Latin America and Europe to add to our data base. Nicole has sent e-mail publicity about our services to area K-12 teachers. Jessica has updated our list of service clubs, and publicity is being sent to officers and program planners of these clubs.

**Oct. 19:** Paloma Carton de Grammont from Mexico gave a presentation about her homeland to the International Interest Group of the MSU Community Club. This group has been pleased with international speakers we have scheduled for them, and give credit for their growth in attendance in part to the quality of these speakers' presentations. The group has become too large to gather in the homes of members and now meets at Okemos Presbyterian Church.

**Oct. 25:** Luana Torres from Brazil gave a presentation for the Meridian Senior Center. Her driver, Mitsuko Marx, reports that both Luana and the audience enjoyed the experience.

**Oct. 28:** Cheryl Highstreet took Mariusz Rybak from Poland and Iwan Sayarhil from Indonesia to the Eaton County Day Treatment Center to speak to the students in the alternative high school there. The international students and Cheryl reported a very positive experience, as did Tamiko Rothhorn, the social worker who is our contact at the Center.

**Nov. 2:** Mitsuko Marx drove Yasmeen Al Suwailem from Saudi Arabia to Allen Senior Center where she and her presentation were enthusiastically received.

Husam Abdulrahman, a Ph.D. student from Libya, is eager to share his first-hand knowledge of the Libyan rebellion with audiences, having spent time this past summer supporting the

rebellion there. He is scheduled to speak to three different audiences in November and December.

The meeting of our Advisory Committee has been rescheduled to December 5 when more members are available. *E-mail submitted 11-07-11. Carol Towl & Kathy Bossen, co-chairs, & Mitsuko Marx, Nicole Namy, and Jessica Mesaros, Liaisons to OISS*

## COMMITTEE REPORTS

**Executive Committee:** *No Report.* *David Horner*

**Leadership:** *See report under new business.* *Cheryl Highstreet*

**Membership:** CVIP has about 870 members. Pat Barrett is working with a professional data base manager on possible data base improvements. *Pat Barrett*

**Office:** Office coverage is going well. Thanks to our intern, Jessica Mesaros, for her help in updating the *Guide to the CVIP Office.* *Pat Barrett*

**Website:** Please send any changes to Pat Barrett. We can use new pictures. *Pat Barrett*

**Public Relations:** The newsletter was edited by Stacey Bieler, Pat and Mary Barrett, and Candice Glenday, a great new member of the editorial team. The 50th Anniversary celebration was the cover article. The Fall 2011 CVIP Newsletter was sent out on October 31. Approximately 500 copies were sent by email and 350 by U.S. mail. We've received a number of compliments on the newsletter, which was encouraging.

Stacy took orders for extra 50<sup>th</sup> Anniversary booklets *Stacey Bieler*

**Visioning:** *No Report.* *Barb Sawyer-Koch*

## ADJUNCT REPORTS

**OISS/ ISP Dean's Office Report:** Peter passed on his thanks for everyone's work on behalf of students. The Senior Associate Dean, Dawn Pysarchik, after 16 years of service, is vacating her position and will return to her college in January. Three film programs are in process. The essay contest is next Friday 11/18 at the International Center. On 11/20 from 1:00 to 3:30 pm at the Red Cedar Elementary, the CRC will provide a meal for International students. If you wish to participate, please bring a dish to share. *Nicole Namy*

**Church Women United:** The recent event went very well. Mary mentioned several singing groups that are available to for events. Contact her for information. *Marion Chapman*

**A+ English Language School/Okemos Adult Education, English as a Second Language, ABE and GED:** We want to thank Cheryl and Iris for pulling the Home Visits together on such a short notice. We are all looking forward to the visits.

Our A+ Ukulele Orchestra will be debuting at our Thanksgiving luncheon so the hosts and drivers will have an opportunity to enjoy the performance and the students' enthusiasm. Some students have even ordered their own ukuleles in bright, sparkly colors.

This semester has been flying by, and in just a couple of weeks we will be opening registration for the spring semester. *Submitted by e-mail 11-08-11* **Jo Pamment**

**CVIP Alumni:** *Mary Barrett and Ann McCall*

**International Spouse Connection:** *No Report.* **Cheryl Highstreet**

**Volunteer English Tutoring Program Report:** Group is going well. **Dottie Schmidt**

## **UPCOMING EVENTS**

December 7 – Executive Committee

December 14 - Board meeting

January - TBD – Retreat

## **REFRESHMENT SCHEDULE:**

December: Global Festival

January: Scholarship

February: Lending Center

March: Every Tuesday

April: OISS

May: Everyone

June: Executive Committee.

Meeting adjourned at 11:02 am

Respectfully submitted,

Fred Fritz –Secretary