



**COMMUNITY VOLUNTEERS FOR INTERNATIONAL PROGRAMS (CVIP)
Board Minutes
December 10, 2014**

ATTENDANCE: Peggy Arbanas, Mary Barrett, Pat Barrett, Jan Bernsten, Stacey Bieler, Marion Chapman, Rick Emerson, Karen Goven, Michael Harrison, Mary Hennessey, David Horner, Erika Larson, Sue McDonald, Dottie Schmidt, Pam Sievers, Carol Towl. Susan Ventocilla, Gengen Chan, Mitsuko Marx – Gift Shop. Joy Walter – OISS. Guest: Paula Sanchez, ISC

WELCOME: Stacey Bieler, President

SECRETARY'S MINUTES – Susan McDonald – M/S/A (motion made/seconded/approved)

TREASURER'S REPORT – David Horner – M/S/A

Below is a summary of the treasury report with a fuller accounting of August - November attached;

No changes in share 07 (\$5.75) and checking 87 (\$27.74)

IMMA - 27 - Beginning balance: \$13,285.79

We received and acknowledged a generous gift from Church Women United of \$125.00.

A memorial gift of \$35.00 in Bill Magee's name was transferred to the scholarship account

Dividend - \$3.29

Ending Balance: \$13,379.08

Scholarship - 70 - Beginning balance: \$8.36

Gift Shop proceeds - \$5,248.73 (\$1,067.23 Credit Cards - \$4,181.50 cash/checks)

Bill Magee memorial \$35

Dividend - \$.10

Ending Balance: \$5,292.19

Church Women United	\$125.00		
Dividend	3.29		
Expenses: - Bill Magee Memorial to Scholarship		\$35.00	
Ending Bank Balance	\$13,414.08	\$35.00	\$13,379.08

Checking - 87 Beginning Bank Balance	\$27.74		
Ending Bank Balance			\$27.74
Sub Total CVIP			\$13,412.57

Scholarship Savings 70 Beginning Balance	\$8.36		
Deposits			
Bill Magee Memorial	\$35.00		
Square deposit	\$1,067.23		
Checks, cash from Gift Shop	\$4,181.50		
Dividend	\$0.10		
Ending Scholarship Bank Balance			\$5,292.19

TOTAL CVIP Resources **\$18,704.76**

OISS (Office for International Student and Scholars) Update – Joy Walter

- Office is busy with final's week – student's getting ready to travel.
- Offer will be made soon for new Director.
- Starting discussion on plans for Chinese New Year.

Global Fest Discussion – Joy

- Lots of first time visitors.
- Very congested on 3rd floor and complaints of too warm.
- Many questions on food.
- Discuss options for other venues.
- Need better advertising for festival and gift shop. Also signage that 100% of proceeds of gift shop sales go to scholarship.

Yunker's Book Sales – Dottie

Profit of \$480.00.

14 Board Members participated.

BY-LAWS COMMITTEE – Pam Sievers

Report will be presented in January.

COMMITTEE REPORTS

Scholarship – Peggy Arbanas
Four scholarships will be awarded

ANNOUNCEMENT – Stacey

Jo Pamment is no longer able to serve as Vice President. Carol Towl has agreed to complete the current year as Vice President.

IMPORTANT DATES

January 7, 9:30 – Executive Committee

January 14, 9:15 – Board Meeting (Refreshments – VETP)

Goal 1: Develop training materials including procedural manuals for all leadership positions – officers and position chairs.

Goal 2: Develop program specific policies and procedures (in writing).

Goal 3: Develop and implement a communication/PR/marketing plan.

Goal 4: Complete the strategic planning process.

Goal 5: Identify and engage in advocacy efforts on behalf of the international students/scholars.

Submitted by Secretary, Sue McDonald

2014-2015 CVIP Committee Reports

ADMINISTRATION

Office: We are pleased to report that the Office was used by the Lillian Kumata Scholarship Committee to hold interviews of prospective scholarship grants. We encourage all program and committee chairpersons to continue to utilize the Office for their work.

The Office arranged for the mailing of 37 "thank you" letters to the donors of international items for the World Gift Shop, with the help of Wendy and Bernard Pope.

There has been a small change in the Office schedule, with Pam Sievers staffing the office on Tuesdays and Bernard Pope taking the Wednesday slot. Pat Barrett will serve as a substitute when needed.

--Submitted by John Alzubaydi

Membership:

The membership total stands at approximately 960, with many of the new members joining the VETP as tutors. Thanks to all the program chairs for their cooperation in helping to keep the membership list up to date.

--Submitted by Pat Barrett and Ruby Bato

Website

There were a few minor changes to the website this month, including the addition of the November Board minutes on the Board Member Page.

--Submitted by Pat Barrett

GIFT SHOP

The World Gift Shop held on November 23 as part of the Global Festival, was successful. There were more changes this year. Although it was back at the Union, the location was very different and somewhat isolated from the main parts of the GF, to previous years. Despite this, Room 50 on the lower level, proved to be large enough to display most of our donated items. The Union provided easels and clothing

racks as well as tables, (rectangular and semi-circular), covers and skirting and assistance in the arrangement of everything. Thanks are due to Cathy Fitzpatrick and her staff for their help. Also, many thanks are due to Gengen, Mona and Mickie for the many hours they spent pricing and packing donated items. We had more than 110 boxes plus other large items. Carlos Fuentes and his helpers were again very efficient transporting everything to and from the Union. Thanks are due to Dottie Schmidt for organizing community volunteers and to Joy Walter for arranging help from students before, during and after the shop had closed. David Horner, Larry Arbanas, Bernard Pope and others did a great job as cashiers. Credit and debit cards have become an important addition to total sales.

I would like to thank Stacey and all board members for their help and support.

We still need earlier and better advertizing and more directional signs within the Union.

The donor forms with a thank you letter will be sent out shortly.

--submitted by Wendy Pope

INTERNATIONAL FRIENDSHIP

After a successful Fall Semester matching of international students and local friends, the IFP Committee has follow-ed up with emails to all newly matched international students and friends. We continue to solicit new volunteers and follow-up with former friends in preparation for Spring Semester. At least 20 new students have applied for next semester and we currently do not have enough volunteers to match all of them.

The next deadline for student applications is January 16, 2015, and the orientation is tentatively scheduled for February 8.

--submitted by Larry Karnes

I SPEAK

Despite the Thanksgiving Holiday, we took eight international students to speaking assignments during November and early December. Ameer Janabi from Iraq shared his culture with the Kiwanis Club of Lansing. Eva Kassara shared conversation about her homeland of Tanzania with the residents at Bickford Assisted Living and Memory Care. Mariam Alamiri and Naif Alyami gave presentations about Saudi Arabia to two classes of students at the Eaton County Youth Facility. Members of the International Interest Group of the MSU Community Club enjoyed hearing about Ghana from Barbara Kotei. Yuhe Zhang provided a presentation about China for members of the Lansing Golden K Kiwanis Club. Olga Khodakova's presentation about Ukraine was well received by members of the Kiwanis Club of Lansing. Yamina Lordemus (spouse from France) spoke to the Senior Citizens attending the Allen Neighborhood Coffee Hour.

Dion Efrijum Ginanto and his wife Ira, plan to give their presentation featuring their traditional Indonesian wedding for the International Interest Group of the MSU Community Club on December 19 (during MSU's holiday vacation). Early in Spring Semester, we plan to send out reminders to area public school teachers that we have international speakers available for presentations in their classrooms. An orientation and sharing session, along with a pizza supper, for international speakers will be scheduled in late January or early February.

--submitted by Carol Towl

INTERNATIONAL SPOUSE CONNECTION

In November, ISP had just three meetings because of the Thanksgiving Holiday. Mina Sultana from France started off the month with a presentation on her home country, France. At our second meeting, we met at Wharton Center for a tour which included all the backstage facilities including the dressing rooms. We got to stand on stage and see how the audience looks to the performers. On November 21, ISP member Joo from Korea gave us a class in how to draw a portrait. Joo teaches a regular art class at Friendship House and did a special session just for us on portraiture. We had just one meeting in December before the end of the MSU semester. Leaders Paola Sánchez, Andrea Besley and Jan Bernsten talked about how Americans celebrate Christmas, and then our members talked about the celebration of Christmas, and their own major holidays in their countries. We will resume our meetings on Friday, January 16—the opening week of MSU's Spring Semester.

--submitted by Jan Bernsten

LILLIAN KUMATA SCHOLARSHIP COMMITTEE

We are pleased to announce that we had 5 excellent applications for Spring Semester tuition awards 2015. All five students met the criteria, but only four were awarded scholarships. The 5th student is majoring in Food Science and Human Nutrition and will be supported by her Academic Advisor.

We saw such an interesting group of students. These four women are all married to husbands in PhD programs at MSU. During our interviews we heard about their personal goals and future ambitions that will certainly benefit society and their home countries. We feel proud to be able to offer some assistance.

Clara Mwaba Kaputo from Zambia is a Master's Degree student in the Higher Adult and Lifelong Education (HALE) program. She has a Bachelor's Degree in Agriculture Economics from the University of Zambia. She told us that when she returns home she wants to train the trainers (extension agents) who work with small-scale farmers in Zambia. Her mother is one of these farmers.

Shaimaa Elzeini is an Electrical Engineer from Egypt and the mother of five children. She is interested in using technology and developing software for educational animation programs for Arabic speaking children in Egypt. She is currently taking Life Long Education classes and hopes to earn a Master's Degree in a new program Media and Game Design in the Telecommunication Department. She looks forward to making learning more enjoyable for children.

Meng Zhao from China has a Bachelor's Degree from Beijing Normal University in Management Information Systems. She is working on a Master's Degree in Statistics and Probability. Her goal is to be a Business Data Analyst and offer high quality and low cost service to Chinese start-ups and small businesses.

Fatou Faye from Senegal plans to finish her PhD in French and Francophone Literature this Spring Semester. Her dissertation is "Women and Islam in Senegalese Literature: Perceptions of Islam in Novels by Women Writers". She plans to teach and to share her knowledge with women who may be facing discrimination socially, culturally, economically and politically. She hopes to contribute to the training of many young scholars who will play a role in changing society in a positive way.

We would like to thank the people who helped us interview our recipients, Wendy Pope, Christine VanNada and Carol Bryson. Also thanks to all the OISS staff who helped publicize our Lillian Kumata Scholarship.

--submitted by Peggy Arbanas and Dottie Schmidt

VOLUNTEER ENGLISH TUTORING PROGRAM

VETP currently has 52 tutors. 27 are community members, 7 are graduate students, and 18 are undergraduates. The schedule for conversation classes for next semester are up on the web site, as well as some new pictures. Check it out at vetp.isp.msu.edu.

--submitted by Mary Hennessey

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