



COMMUNITY VOLUNTEERS FOR INTERNATIONAL PROGRAMS (CVIP)
Board Minutes
February 10, 2016

ATTENDANCE: Jan Bernsten, Stacey Bieler, Starla Dietrich, Karyn Goven, Michael Harrison, Mary Hennessey, David Horner, Mary Hennessey, Erika Larson, Barb Sawyer-Koch, Dottie Schmidt, Pam Sievers, Jim Stedman, Carol Towl. Joy Walter, OISS (Office of International Students and Scholars). Special Guest: Rooney Lizdeen (OISS Intern)

WELCOME: Stacey Bieler, President

Stacey introduced OISS intern, Rooney, and he spoke briefly about his background.

SECRETARY'S MINUTES – Susan McDonald – M/S/A (motion made/seconded/approved)

TREASURER'S REPORT – David Horner – M/S/A

Current Balance: \$13,682.64

January 2016

\$2.38 Total Dividends (\$2.36 – IMMA; \$.02 – scholarship)

Expenses: None

Balance:

\$13,412.62 IMMA (27)

\$ 261.62 Scholarship (70)

\$2.63 Checking (87)

\$ 5.75 Shares (07)

\$13,682.64 Total

OISS – Joy Walter

Globie Awards are open for nominations (OISS recognizes above and beyond)
Webinar – Islamaphobia. Next Wednesday, Feb 17, 2 – 5 pm at MSU Student Union.
March 25 Coffee Hour – Detroit welcoming groups will be attending
New Staff members in OISS, late March and April

Admin Services – Stacey

Membership is now at 1004. No updates on website. Still need pictures for I-Speak.

OLD BUSINESS

Chinese New Year (Meridian Mall) – Stacey

Stacey and Mary H were at OISS table. Not as well attended this year, perhaps due not being new and or to Super Bowl.

Working Committee Reports

-Mary H. - e-blasts (use as a bridge between newsletters)

-Establish procedures for acknowledging gifts – Stacey -committee met and wrote procedures

-Stacey has written draft of letter to Office of Planning and Budget at MSU. We are gathering information about both LC and WGS. Erika, Wendy and Bernard measured space needed for Gift Shop storage and LC space.

Resource Guide – Stacey – committee met with A+ teacher whose students wrote Guide

Lending Center (LC) – Stacey

Stacey met with VIPP (Visiting International Professional Program) Director. Asked her to send Survey to the VIPP people.

Joy and Stacey sending out Survey's to large universities (similar to MSU size) asking about all programs offered by them.

Stacey has written draft of letter to Office of Planning and Budget at MSU. We are gathering information about both LC and WGS. Erika, Wendy and Bernard measured space needed for Gift Shop storage and LC space.

Leadership – Pam Sievers

Slate of Officers, 2016-2017

President: Rick Emerson

Co-Vice Presidents: Mary Hennessey and Starla Dietrich

Secretary: Karyn Goven

Treasurer: David Horner

NEW BUSINESS

-Homer Higbee Award – Stacey

Pam Sievers is recipient this year. Ceremony is March 23 on 4th Floor, Spartan Stadium.

-Glen Taggart Award - Barb Sawyer-Koch recipient. This award is for contributing to community understanding

Committee Reports

-Karen Goven – ESL (English as Second Language) Workshop – Free. Joy and Amber (OISS) will be presenting on cultural diversity. What is naturalization process. It is March 18 from 8:30 to 3:30 pm.

-I Speak – Holt World Language Week coming up, March 14 – March 15.

-International Friendship Program (IFP) - Match completed on February 7, 2016.

March Food – Joy Walter (OISS) and Jan Bernsten (ISC)

IMPORTANT DATES

March 2 – CVIP Executive Meeting

March 9 – CVIP Board Meeting

March 23 – International Awards Ceremony, Huntington Club, 4th Floor, Spartan Stadium, 3-5 pm

November 13 – Global Festival

Submitted by Secretary, Sue McDonald

**2015-2016
CVIP COMMITTEE REPORTS**

ADMINISTRATION

Office: There is nothing new to report, other than the usual handling of mail, email and telephone messages.

Publicity: No report this month.

Membership: There are currently 1004 records in the CVIP membership list. During January and February, 28 of the new applicants were MSU students who have applied to become VETP tutors.

Website: No activity, other than a few updates to the Board Minutes. Thanks to those program chairs who have sent pictures for the new website. At this time we need more pictures from I SPEAK and Scholarship.

International Friendship (IFP) – Larry Karnes

The IFP Orientation/"Meet Your Student" meeting was held in the International Center on Sunday, February 7 for new friends and students. We matched 16 students from 11 different countries: Azerbaijan, China, Congo, Gambia, Ghana, India, Iran, Kenya, Korea, Thailand, and Zimbabwe. Somewhat uncharacteristically, one quarter of the students are married and their spouses are here. One of the students also has three children. Our thanks to IFP committee members Patrice Klein, Midge Morrow, and Cindy Walter, and OISS representative Joy Walters for all their work preparing for and conducting the orientation.

The IFP committee will meet in the coming weeks to review this year's application and matching process, and begin preparations for recruitment efforts for new friends to be available for fall semester.

HOURS 22

I SPEAK – Carol Towl

Hien Hoang accepted the assignment to tell the International Interest Group about Vietnam on January 20.

Four international students participated in the Multicultural Night at Pinecrest Elementary School in East Lansing on January 21: Gulnara Suleymanova (Azerbaijan), Mamy Rakotandrovelo (Madagascar), Guillemette Boiron (France), and Masahiro Yamamoto (Japan).

A pizza supper, orientation and sharing session for I SPEAK international volunteers and drivers was held on Wednesday, January 27. Michael Conteh gave a sample presentation about Namibia, along with tips about how to prepare for a successful presentation. Many thanks to Amber Cordell and two student helpers from OISS, who arranged for the meeting room and the pizza. Thanks also to board members Mary Hennessey, Sue McDonald and Barbara Sawyer-Koch who shared the event with us. Dottie Schmidt was unavailable to attend the meeting, but has added her name to our list of volunteer drivers. Charles Curry, an MSU retiree and driver, also attended.

Volunteer Hours, Jan. 13 through Feb. 10:

I SPEAK Hours: 15 hrs. CVIP/Admin. Hours: 3 Total Hours: 18 hours

ISC (International Spouse Connection) – Jan Bernsten

ISC had a great January with a wide variety of different programs. On January 8, Barbara Toman led a session on Japanese origami and we welcomed newcomers from several countries. The following week, we introduced community resources, with a special focus on the handbook compiled by participants in the A+ English School, one of our sister CVIP programs. The country Ukraine was the focus of our January 22 meeting, with our member Maria giving a great power point presentation introducing us to her country.

On January 29, we had a special meeting at the University Lutheran Church. The topic was Islam. The first speaker was Taksin Sardar, an East Lansing resident who is a member of the advisory council for the Michigan Muslim Community Council. He talked about the basic beliefs and practices of the Muslim faith, particularly focusing on similarities between Islam and other faiths such as Christianity. Then, our members Desi Fitri Diana and Annisa Mutia Ratri talked about women and Islam, with a special emphasis on practices in their country, Indonesia. We enjoyed community guests, including several CVIP board members.

Leadership – Pam Sievers

The Leadership Committee met and completed the slate of officers for 2016-17, to be shared at the Board meeting. Thank you to those who said yes!

In addition, calls and/ or meetings have been held with two people who applied online, expressing interest in multiple programs. One was placed with IFP, and one decided she couldn't find a spot (was really looking for a spot with Friendship House but they never responded to her calls).

Thank you to the committee members who served this year: Barb Sawyer-Koch, Mary Hennessey, Peggy Arbanas and Iris Horner, as her schedule allowed.

HOURS: Leadership – 7; Administration (Exec and Board meetings) – 5.

Lending Center – Erika Larson

More donations have come in to the Lending Center and visitors continue to find items to borrow. With the intent of continuing the LC for another year, the Department of Communication Arts and Sciences has agreed to collect items from MSU faculty, staff, and students for us. CVIP is actively looking for both a new coordinator and a new site.

HOURS: 36

VETP (Volunteer English Tutoring) – Mary Hennessey

VETP classes started for the new year on January 11. In January we had 128 people attend VETP classes.

We received 35 applications for individual tutors (conversation partners) The breakdown is as follows:

11 were from undergraduates

10 were from grad students

10 were from visiting scholars

4 were "other" (spouse, potential post-doc, etc)

We received 5 applications from people who wanted to be tutors (conversation partners). All were from undergraduates.

We also received 23 applications from an elementary education class (TE348) who were required to meet with an international student. I matched 5 of those, and passed the rest on to Jim Desler at the ELC to pair with his conversation class.

HOURS: I also attended the I-Speak Orientation for 1.5 hours, and attended a Leadership Committee meeting for 1 hour. Worked 34 hours in January

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